

OLD CATTON PARISH COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT 6.30PM ON MONDAY 21 APRIL 2026  
AT BUXTON LODGE, CATTON PARK, OLD CATTON

**Present:** Mr B Sabberton-Coe (Chairman)      Mr T Cooke (Vice Chairman)      Mr J Arnott  
Mr G Crouch      Mr B Leggett      Mrs K Tanner  
Mr G Tingle      Miss P Wilkin      Mr M Winhall

Ms S Vincent (Clerk)  
Broadland District Councillor K Leggett  
Norfolk and Broadland District Councillor K Vincent  
X2 Residents

**130. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor M Callam due to illness.

**131. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Item 14: Councillor M Winhall  
There were no declarations of interest.

**132. MINUTES OF THE ORDINARY MEETING OF 10.03.2026**

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

**133. MATTERS ARISING**

There were no further matters arising.

**134. PUBLIC SPEAKING**

The meeting was adjourned for public speaking.

Clerk provided statistics for January and February 2026 obtained via Police website.

Broadland District Councillor Ken Leggett reported:

- Devolution: Has now been decided that there will be 3 unitary councils as reported recently in the EDP newspaper. South Norfolk Council are considering legal action against this decision. It is still unknown what the structure of the unitary councils will be.
- Broadland Environmental Panel: ASB Prevention and Response Policy. Councillor K Leggett previously reported on this at the Parish Council March meeting. More information will be available once District Council have met.

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Local Government Review (LGR): Councillor K Vincent stated she is a strong supporter of a single unitary council, particularly with regard to possible splitting of children services and the issues this may create. Arguments against this were raised at full Council when the proposals were discussed.
- County Council Elections: last date for postal votes was 20 April. Councillor K Vincent stated that, after serving 9 years as Old Catton County Councillor, she is now stepping down from the position.
- Highways: Councillor K Vincent highlighted projects that were in the pipeline and would be continue by her successor:
  - Local Members Grant: funding for SAM3 monitor, funds set aside for Village Gateway signs and funds set aside for more in-depth surfacing on St Faiths Road to alleviate the potholes in that location.
  - Road Safety Scheme and grant allocation of £30,000: Project to create layby on Norman Drive (discussions with new Highways officer and handover to successor), signage on Church Street that will indicate traffic on same side of road (to replace existing flashing sign) and signage on Spixworth Road (near George Hill) to indicate traffic on same side of road. All funding is to be spent by March 2027.
  - Garrick Green – parking near the junction with St Faiths Road: discussions with new Highways officer to resolve the issue. Considering double yellow lines. Officer commented that cost for these could be grouped with other yellow line projects in the parish (helping to reduce the cost).
- Fire at Thetford Recycling Centre: Councillor K Vincent highlighted that, due to the fire, no electrical items were being accepted at any recycling centres for the present time.
- Councillor M Winhall asked Councillor K Vincent if the grass verge on the bend at The Paddocks (near Morrisons) could be reduced – vehicles were parking on the verge causing visual obstruction for traffic. Councillor K Vincent said the original layout of this area may have been a traffic calming measure. Suggested considering using CIL or Parish Partnership to introduce measures to stop the vehicles parking.
- Councillor G Crouch asked if there was any update on Beeston Park or land next to 243 Spixworth Road planning applications. Councillor K Vincent said she believed 243 Spixworth Road application was with Enforcement.

The Council thanked Councillor K Vincent for her dedication and contribution to Old Catton as County Councillor for the last 9 years and wished her well.

The meeting resumed.

**135.** The Clerk's report was received and noted.

## **136. FINANCE**

- 136.1.** Bank balances as at 31 March 2026 were noted. List of payments with vouchers 832 to 930 on payments schedule up to 31 March 2026 with expenditure of £168,754.61 and receipts with vouchers 275 to 287 with income of £8,94034 were APPROVED.
- 136.2.** Request from Old Catton allotment holders for £200.00 funding towards Allotment Holders' Summer Party was considered and AGREED. Funds will be used from the allotment allocated budget.

## **137. PLANNING**

- 137.1.** **2026/0196** – 13 Carterford Drive Old Catton NR3 4DW - Variation of condition 2 to amend the design of the dormer of planning permission 2025/1772 (which consented to Dormer window to the side elevation) Date of decision 21/08/2025.  
**NO OBJECTION**  
**2026/0839** – 198 Spixworth Road Old Catton NR6 7EQ – Single-storey rear extension to a dwelling including associated internal alterations.  
**NO OBJECTION**  
**2026/0801** – 129 Moore Avenue Sprowston NR6 7LQ – Single storey front, rear and side extensions with changes to external finishes.  
**NO OBJECTION**
- 137.2.** Other planning matters:  
**2026/0890** – 4 Lancaster Close Old Catton NR6 7BD – Proposed extension to front and alterations to fenestration to side.  
**NO OBJECTION**  
**2026/0909** – 43 Desmond Drive Old Catton NR6 7JP – Two storey side extension.  
**NO OBJECTION**  
There were no further planning matters.

## **138. POLICIES AND RESPONSIBILITIES**

- 138.1.** It was confirmed that the following Council policies and procedures had been amended and approved:
- PIA addendum (March 2026).
  - CCTV Policy.

## **139. PROPERTY AND RESPONSIBILITIES**

- 139.1.** The following Committee, Member and Representative responsibilities were AGREED:
- Cemetery Working Group: Add Councillor K Tanner.
  - Allotments Working Group: Add Councillor K Tanner.
  - Staffing Committee: Add Councillor M Winhall to replace Councillor M Callam.
- 139.2.** Proposed wording for Deer Park noticeboard was considered and AGREED.
- 139.3.** Councillor B Leggett highlighted excessive ivy growing over one of the Hall Drive pillars. Clerk confirmed that this was being dealt with.
- 139.4.** Councillor J Arnott stated that he had written to TMO regarding sandbags left after removal of roadwork signage in connection with works on St Faiths Road. Having received no response he has written to Highways.

#### **140. CORRESPONDENCE**

- 140.1.** Correspondence regarding Western Link update was noted.
- 140.2.** Devolution Statement from Secretary of State for Housing was noted.
- 140.3.** Correspondence regarding Parish Footpath Audit was noted. As there are no right of way footpaths (except access to the Recreation Ground from Garrick Green) no further action would be taken on this.

**141.** It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

**142.** Phase 1 verbal report was received from Councillor M Winhall and AGREED.

**143.** Verbal report regarding Lavaré Park Clubhouse was received from Councillor M Winhall and AGREED.

#### **144. NEXT MEETING**

Date of Annual Parish Council Meeting was noted as **Tuesday** 12 May 2026 at 6.30pm at **Buxton Lodge, Catton Park, Oak Lane, NR6 7DB.**

**145.** Date of Annual Parish Meeting was noted as **Thursday** 28 May 2026 at 7pm at **Church Hall, Blacksmiths Way, NR6 7DT**

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.10pm.

Chairman, 21 April 2026