

OLD CATTON PARISH COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT 6.30PM ON MONDAY 10 MARCH 2026  
AT BUXTON LODGE, CATTON PARK, OLD CATTON

**Present:** Mr B Sabberton-Coe (Chairman)      Mr T Cooke (Vice Chairman)      Mr J Arnott  
Mr B Leggett    Mr G Tingle    Mr M Winhall

Ms S Vincent (Clerk)  
Broadland District Councillor K Leggett  
X7 Residents

**119. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors G Crouch due to holiday commitments, Councillors M Callam and P Wilkin due to other commitments and Councillor K Tanner due to illness.

**120. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

There were no declarations of interest.

**121. MINUTES OF THE ORDINARY MEETING OF 09.02.2026**

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

**122. MATTERS ARISING**

Para 110: Possible HMO at West Acre Drive. Broadland District Council monthly enforcement update stated that there was no breach and the matter would not be taken further.  
There were no further matters arising.

**123. PUBLIC SPEAKING**

The meeting was adjourned for public speaking.

No report was received from the Police.

No report had been received from Norfolk County and Broadland District Councillor K Vincent.

Broadland District Councillor Ken Leggett reported:

- Devolution: 2028 remains the date for Mayoral elections.
- Norfolk County Council elections now scheduled to take place in May 2026 (having been previously delayed due to devolution).
- Planning application 2023/0610: unable to call the application into Committee for the reasons the Parish Council had expressed. Call-in requests must be material planning

considerations only. Storage containers likely to be addressed whether planning application is approved or not.

- Broadland Environmental Panel: Panel reviews the Council's ASB Prevention and Response Policy. Aims are to shift focus towards awareness, education and early intervention. District now has a number of ways residents can report ASB. Residents should consider the threshold when getting in touch – whether the ASB is unreasonable, continuous, ongoing and detrimental to those nearby and causing distress.
- HMO at West Acre Drive: District Council state that up to x6 people in one house is legal and acceptable. Unfortunately the type of people is not defined.

Resident raised concerns regarding traffic on St Faiths Road and particularly concerns regarding vehicle parking at the start of Garrick Green causing visibility issues for pedestrians crossing the road and vehicles exiting onto St Faiths Road. Raised concerns over increased traffic on neighbouring roads while Recreation Ground car park is closed. School has been requested to inform parents of increased traffic and request respectful parking. Resident stated they believe the dropped curb at Garrick Green is incorrectly located; poor visibility for pedestrians when crossing the junction. Police have agreed there is an issue and have liaised with Highways for the installation of H-Bars which are not enforceable.

Residents raised concerns over the closing of the permissive gate from the school during construction works. Residents were also raised concerns that the Parish Council had not considered child safety while children were walking to school, by closing the Recreation Ground car park. Residents highlighted concerns that no consideration for disabled drivers had been given upon closing the car park. Residents raised concern over the legality of placing cones on Church Street and the impact this may have on vehicles or pedestrians. Residents raised concerns that construction traffic would be using Church Street during school peak times – contractor has requested all deliveries outside the hours of 8.30am-9.30am and 3.00pm-4.00pm but these cannot be guaranteed. All vehicle access will be via Spixworth Road only.

The meeting resumed.

**124.** The Clerk's report was received and noted.

#### **125. FINANCE**

- 125.1.** Bank balances as at 28 February 2026 were noted. List of payments with vouchers 733 to 831 on payments schedule up to 10 March 2026 with expenditure of £47,063.10 and receipts with vouchers 260 to 274 with income of £23,708.37 were APPROVED.
- 125.2.** Report regarding S106 expenditure for Under 9s playground, tennis courts and additional items with expenditure of £139,505.16 was considered and AGREED.

#### **126. PLANNING**

- 126.1.** 2025/1919 - Land between Saint Faiths and Buxton Road, Old Catton – Reserved Matters application for appearance, scale, landscaping and layout following Outline

Planning Permission 20161058 (as varied by 2024/1794), for Phase 1(Parcel A) comprising 338 dwellings and associated works including open space, sustainable urban drainage systems, landscaping and associated infrastructure and agreement of details for conditions 4 (Surface Water Drainage Scheme), 5 (Groundwater Quantitative Risk Assessment), 10 (Foul Drainage Scheme), 22 (Water Features), 31 (Landscaping Scheme), 32 (Landscaping Scheme Specification) and 33 (Hedgerow Enhancement).

**Amendments to the planning application have been submitted by applicant – approximately 60 documents. Document includes response to Parish Council’s recommended refusal of application; responses widely state decisions are based on approved outline planning application. Applicant not considering alternative layout suggestion from resident.**

**2023/0610** – Land adj property 243 Spixworth Road, Old Catton – RESERVED MATTERS – Reserved matters application for access, appearance, landscaping, layout and scale following outline permission 20210674 for erection of one dwelling on plot 1.

**Awaiting LPA planning decision**

**126.2.** There were no further planning matters.

## **127. POLICIES AND RESPONSIBILITIES**

**127.1.** It was confirmed that the following Council policies and procedures had been amended and approved:

- Memorial Management Policy 2026.

**127.2.** It was confirmed the following Council policies and procedures were reviewed and that no amendments have been made:

- Street Naming Policy
- Protocol for Recording of Council Meetings
- Councillor Co-Option
- Environmental Policy
- Grant Award Criteria

## **128. PROPERTY AND RESPONSIBILITIES**

**128.1.** The following Committee, Member and Representative responsibilities were AGREED:

- Remove Councillor M Vincent from the lists
- Planning Working Group: Councillors T Cooke, J Arnott, M Winhall and G Crouch

Due to low number of Councillors present at the meeting, it was AGREED to return allocation of responsibilities to the next Council meeting.

**128.2.** Minutes of Airport Consultative Committee Meeting held on 28 January 2026 were noted.

**128.3.** Verbal report regarding Phase 1 update was received. Councillor M Winhall updated Council regarding meeting with Old Catton Junior School on 5 March 2026 and the school’s request for temporary access route via Garrick Green foot gate, via the bowling green and into school via double gate on playing field, which full Council AGREED. NCL have agreed to place heras fencing to mark the route – this will be in place for school use on 16<sup>th</sup> March. Outline costs for reinstatement were raised, these would need to be discussed with the school.

- 128.4.** Councillor G Tingle attended Armed Forces Evening as part of the Employer Recognition Scheme for which the Council has Silver Award. The Council is encouraged to consider Gold Award, which Councillor G Tingle will look into.
- 128.5.** Sounds of Lavaré on 23<sup>rd</sup> May 2026. All acts now agreed, together with the fun fair and food vendors. Chairman asked for confirmation that there would be enough volunteers to run the event; much of the staffing will be agency.

**129. NEXT MEETING**

Date of Parish Council Meeting was noted as **Tuesday 21 April 2026** at 6.30pm at **Buxton Lodge, Catton Park, Oak Lane, NR6 7DB.**

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.45pm.

Chairman, 21 April 2026