

## AT BUXTON LODGE, CATTON PARK, OLD CATTON

Ms S Vincent (Clerk)  
Broadland District Councillor K Leggett  
x1 Residents

Apologies for absence were received and agreed from Councillor P Wilkin.

Item 9.3 – Councillor M Winhall.  
There were no further declarations of interest.

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

There were no further matters arising.

The meeting was adjourned for public speaking.

- Town and Parish Forum held on 9 June.
- Members Grant: committed funding to Old Catton Rangers and Old Catton Cricket Club.
- LGR: current position still unclear. Norfolk County Council and South Norfolk Council are considering taking legal action against the Government.
- Elections: Recently elected Norfolk County Councillor has stepped down which means a further election will be held. This is an unfortunate additional cost for an officer who, depending on the restructuring, may only be in situ for a year. Next year there will be mayor elections and further elections which will all cost money. It is unclear at this point how things will progress; Broadland District Council remain committed to supporting their residents.

A resident commented they had corresponded via email with Old Catton Junior Football Club regarding the removal of the Sounds @Lavaré posters around the parish. Resident highlighted there were a number of 20mph signs currently covered by foliage. Resident also highlighted upcoming Safer Neighbourhood Action Panel meeting scheduled to be held on 16 June 2026 at 6pm at the Diamond Centre, Sprowston.

The meeting resumed

22. The Clerk's report was received and noted.

### 23. FINANCE

- 23.1. Bank balances and reconciliation as at 31 May 2026 were noted. List of payments with vouchers 060 to 136 on payments schedule up to 9 June 2026 with expenditure of £143,950.24 and receipts with vouchers 021 to 036 with income of £138,591.21 were APPROVED.
- 23.2. Internal Auditing Solutions Final Report for the period 1 April 2025 – 31 March 2026 was noted.
- 23.3. It was AGREED to use bequeath of £1,000 towards new equipment for Under 9s playground.

### 24. PLANNING

- 24.1. **2026/1466** – 41 Lodge Lane, Old Catton, NR6 7HQ – Garage Conversion.  
**RECOMMEND REFUSAL – development of separate building with potential risk of future conversion to separate dwelling.**  
**2026/0974** – Cemetery, St Faiths Road, Old Catton – Change of Use of Agricultural Lane to Extend Existing Cemetery.  
**NO OBJECTION**  
**2026/0991** – Land between Saint Faiths Road and Buxton Road Old Catton - Details of condition 16 of 2025/0416 – Construction Management Plan  
**RECOMMEND REFUSAL – concern regarding route via junior school and impact of vehicles on Spixworth/Buxton Road, White Woman Lane and neighbouring roads; infrastructure of east-west link road should be in place before traffic permitted**  
**2026/1301** – 40 Catton Chase, Old Catton NR6 7AS – Lawful development certificate for the proposed partial loft conversion including rear dormer for additional bedroom and landing. Flat roof and external cladding.  
**NO OBJECTION**
- 24.2. Council asked if there was any further update regarding 20230610, land adjacent 243 Spixworth Road and the storage containers. Clerk to speak to Planning Department for an update.

### 25. PROPERTY AND RESPONSIBILITIES

- 25.1. Minutes of Airport Consultative Committee meeting held on 22 April 2026 were noted.
- 25.2. Minutes of Allotment Holders meeting held on 6 May 2026 were noted.
- 25.3. Larry Gray & Funfair use of Lavaré Park for family funfair on 17-19 June was AGREED.

- 25.4.** Complaint regarding Cemetery fees was noted. Cemetery regulations and fees were correctly applied, Council administration is not at fault. Resident complaint is not upheld.
- 25.5.** Councillor B Leggett stated that the wildflower was unsightly at the Churchyard and some graves were hidden. Clerk reported that ground staff had attended Churchyard that day; Councillor B Leggett stated he would view the Churchyard and report back to the Clerk.
- 25.6.** Councillor M Winhall, on behalf of Old Catton Junior Football Club, reported the intention to move the defibrillator from the current position inside the Lavaré Park secure fencing, to outside the fencing so that it is accessible for all. This would be at the Club's expense. The Council agreed this would be a good idea.
- 25.7.** Following temporary closure of Recreation Ground for during play equipment installation, It was AGREED that, due to health and safety, the Recreation Ground would remain closed for the duration of construction works and until such time that all construction works, installations, and maintenance had been completed. This decision would be reviewed in x5 weeks.
- 26.** Date of Parish Council Meeting was noted as **Tuesday 14 July 2026 at 7pm at Buxton Lodge Catton Park, NR6 7DB.**
- 27.** It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
- 28.** Verbal report regarding Phase 1 was received and noted.
- 29.** Report regarding boundary relating to Phase 1 building works was received. It was AGREED to remove the permissive access arrangement. It was AGREED to revert to standard opening hours (9am) during weekdays. The relocation of main gates was NOT AGREED. It was AGREED that Clerk notify the junior school promptly and arrange implementation of the approved changes.
- 30.** It was proposed to suspend the Standing Orders to acknowledge meeting would be longer than the maximum x2 hours permitted.
- 31.** Report regrading Allotments, the Charity and Charity Commission was received and noted.
- 32.** Report from Staffing Committee regarding grievance matter and confidential Minutes of Meeting held on 3 June 2026 were received and considered. Voting for proposal (1) was AGREED. Voting for proposal (2) was AGREED.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.17pm.

DRAFT