

Old Catton Parish Council

The Pavilion, Church Street, Old Catton, NR6 7DS

Clerk of the Council: Ms Sarah Vincent

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6 September 2026

NOTICE OF MEETING AND SUMMONS TO ATTEND

The **Ordinary** Meeting of Old Catton Parish Council will be held at Buxton Lodge, Catton Park, Old Catton on **Tuesday 15 September 2026 at 7pm**

Agenda

1. To receive and approve apologies for absence.
2. To receive any declarations of interest in items on the Agenda and to consider any requests for dispensation.
3. To approve the Minutes of the Ordinary Council Meeting, held on 18 August 2026.
4. To report on matters arising from the Minutes not covered by the Agenda.
5. To adjourn the meeting to receive reports from the Police and District Councillors and for public speaking.
6. To receive Clerk's report.
7. **FINANCE**
 - 7.1. To receive and agree bank balances and reconciliations as at 31 August 2026 and approve payment schedule up to 15 September 2026.
 - 7.2. To receive and consider new website proposal.
 - 7.3. To receive and consider request from Village Hall Committee regarding request for funding towards Village Hall roof leak.
 - 7.4. To receive External Auditor's Report and approve accounts ending 31 March 2026.
8. **PROPERTY AND RESPONSIBILITIES**
 - 8.1. To note proposed street naming suggestions received from residents, in relation to Beeston Park development.
 - 8.2. To receive any written or verbal reports from Members meeting with organisations or significant issues from their areas of responsibility.
9. **CORRESPONDENCE**
 - 9.1. To note correspondence received from Rev D Hagan-Palmer regarding St Margaret's Church churchyard.

10. To note date of next Parish Council Meeting as **Monday 12 October** at 7pm at the Pavilion, Recreation Ground, Church Street.
11. It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
12. To receive staffing report regarding annual salaries.

Ms Sarah Vincent
Clerk of the Council