

Old Catton Parish Council

The Pavilion, Church Street, Old Catton, NR6 7DS

Clerk of the Council: Ms Sarah Vincent

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3rd February 2026

NOTICE OF MEETING AND SUMMONS TO ATTEND

The **Ordinary** Meeting of Old Catton Parish Council will be held at Buxton Lodge, Catton Park, Oak Lane, Old Catton on **Tuesday 10th March 2026 at 6.30pm**

Agenda

1. To receive and approve apologies for absence.
2. To receive any declarations of interest in items on the Agenda and to consider any requests for dispensation.
3. To approve the Minutes of the Ordinary Council Meeting, held on 9th February 2026 (copy herewith).
4. To report on matters arising from the Minutes not covered by the Agenda.
5. To adjourn the meeting for public discussion and to receive the Police, County Councillor's and District Councillor's reports.
6. To receive Clerk's report (copy herewith).
7. **FINANCE**
 - 7.1. To receive and agree bank balances as at 28th February 2026 and approve payment schedule (copy herewith). Chairman to confirm bank statements.
 - 7.2. To receive and agree report regarding S106 expenditure for Under 9s playground, tennis courts and additional items (copy herewith).
8. **PLANNING**

Planning Applications (copy available on Broadland District Council website:
<https://info.southnorfolkandbroadland.gov.uk/online-applications/>

 - 8.1. To note any other planning matters.
9. **POLICIES AND PROCEDURES**
 - 9.1. To confirm revision of the following Council policies and procedures and approve amendments made (copies herewith):
 - Memorial Management Policy 2026.
 - 9.2. To confirm revision of the following Council policies and procedures and that no amendments have been made (copies herewith):
 - Street Naming Policy

- Protocol for Recording of Council Meetings
- Councillor Co-Option
- Environmental Policy
- Grant Award Criteria
- Financial Risk Assessment

10. PROPERTY AND RESPONSIBILITIES

- 10.1.** To consider and agree Committee, Member and Representative responsibilities (copy herewith).
- 10.2.** To note Minutes of Airport Consultative Committee Meeting held on 28th January 2026 (copy herewith).
- 10.3.** To receive verbal report regarding Phase 1 update.
- 10.4.** To receive any written or verbal reports from Members meeting with organisations or significant issues from their areas of responsibility.

- 11.** To note date of next Parish Council meeting as **Tuesday 21st April 2026** at **6.30pm** at **Buxton Lodge, Catton Park, Old Catton, NR6 7DB.**

Ms Sarah Vincent
Clerk of the Council