

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7PM ON TUESDAY 15 SEPTEMBER 2026
AT BUXTON LODGE, CATTON PARK, OLD CATTON

Present: Mr T Cooke (Chairman) Mrs K Tanner (Vice-Chairman) Mr B Leggett
Mr B Sabberton-Coe Mr G Tingle Miss P Willkin
Mr M Winhall

Broadland District Councillor Ken Leggett
Broadland District Councillor Karen Vincent
Norfolk County Councillor Antony Little
Ms S Vincent (Clerk)
x24 Residents

53. APOLOGIES FOR ABSENCE

Apologies for absence were received and agreed from Councillor M Callam due to ill health and Councillors J Arnott and G Crouch due to holiday commitments.

54. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Item 7.3: Declarations of interest were given by Councillors B Leggett, B Sabberton-Coe and K Tanner.

There were no further declarations of interest.

55. MINUTES OF THE ORDINARY MEETING OF 18.08.2026

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

56. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

57. PUBLIC SPEAKING

The meeting was adjourned for public speaking.

Broadland District Councillor Ken Leggett:

- Gave an update on Local Government Reorganisation: proposals for reorganisation had been halted and that, on his understanding, Broadland District Council elections would take place in May 2027.
- Gave an update on planning application 2025/8358 (2023/0610), land adj 243 Spixworth Road and ongoing concerns regarding storage containers on site. Councillor K Leggett explained that the planning application for the proposed dwelling and the enforcement concerns regarding the containers were separate planning matters. Councillor K Leggett has requested that the planning application be called in for

consideration by Planning Committee, raising concerns regarding proposed design and its impact on the character of the area. Assurances have also been sought that, should the planning application be approved, an appropriate condition will be included requiring the removal of the storage containers following completion of the development. Should the application be refused the outstanding enforcement matter regarding the containers would continue to be pursued.

Broadland District Councillor Karen Vincent:

- Supported Councillor K Leggett's comments regarding planning application 2025/8358 (2023/0610) (above). Agreed that consideration by Planning Committee would provide an opportunity for issues to be considered and offered to attend and speak at Planning Committee if helpful.
- Local Government Reorganisation – confirmed it remained “business as usual” at Broadland District Council ahead of the anticipated elections.
- Old Catton Junior School: reiterated her support for the Parish Council and residents in seeking to move matters forward, offering assistance if required.
- Gas Safety Week: remind residents of the importance of having gas appliances checked by a Gas Safe registered engineer - <https://www.gassaferegister.co.uk/gassafetyweek/>.
- Recycling Week - <https://www.wrap.ngo/take-action/recycle-now/recycle-week>. Broadland District Council are running a campaign reminding residents which materials can and cannot be placed in the household recycling bins - <https://www.southnorfolkandbroadland.gov.uk/news/councils-urge-residents-to-rescue-missed-recyclables>.
- Chairman asked Councillor K Vincent for details regarding the £30,000 Norfolk County Council funding previously secured for schemes within Old Catton , as there had been difficulties identifying the appropriate contact at Norfolk County Council. Councillor K Vincent confirmed she would assist Councillor A Little with these details.

Norfolk County Councillor Antony Little:

- Had represented the local community at Norfolk County Council's Battle of Britain commemorative event at County Hall. He described the event as well attended and particularly moving.
- Received concerns regarding changes to local bus services, including route changes, reduced frequency and overcrowding. These concerns had been raised with First Bus.
- Concerns regarding the cost of the Central Connect school bus between Old Catton and Broadland School. The proposed initial cost had increased to £33.00 p/week, following discussions this had been reduced to £28.00 p/week. Councillor A Little remained concerned about the affordability of the service for families and continued to raise the matter.
- Laundry facility at Woodman Public House. Concerns raised regarding appearance, light pollution and vehicles associated with its use causing obstruction of the highway and pavement had been raised. Discussions with the pub management had taken place; agreed to mitigate some of the concerns including switching the laundry light off when the pub closes, allowing laundry users to use the pub car park without penalty and

consideration of additional signage/bollard. Councillor A Little thanked Beat Manager PC Darryl Robinson for his assistance. Broadland District Council indicated that planning permission was not required however it is understood the operator intended to submit a retrospective planning application. The Parish Council were asked to consider supporting concerns regarding the citing of the facility and the impact on the character of the area should an application be submitted. It was agreed that, should a planning application be submitted the Parish Council would consider the application through the usual planning process. It was also agreed that a letter of complaint regarding the citing of the facility would be submitted to Broadland District Council.

A number of resident questions were received regarding lease relating to Council land, ad-hoc hire of Buxton Lodge, planning applications, publication of meeting papers, laundrette machine at the Woodman PH, Catton Park Trust, bowling green key access, Recreation Ground Phase 2, planter on Church Street. The Q&As document would be published on the Parish Council website.

The meeting resumed.

58. CLERK'S REPORT

The Clerk's report was received and noted.

59. FINANCE

- 59.1.** Bank balances and reconciliations as at 31 August 2026 were noted. List of payments with vouchers 281 to 339 on payments schedule up to 15 September 2026 with expenditure of £39,282.34 and receipts with vouchers 057 to 063 with income of £202,911.68 were AGREED.
- 59.2.** New website proposal and quotes were considered. Quote A from Norfolk Web Support at a cost of £4,750.00 was AGREED.
- 59.3.** Request from Village Hall Committee for funding towards leaking roof was considered. Quote B from Tyrrell Builders & Son Ltd of £3,312.00 was AGREED.

60. PROPERTY AND RESPONSIBILITY

- 60.1.** Proposed street naming suggestions received from residents following public consultation were considered. It was AGREED that names from the War Memorial would be proposed together with native plants and trees present in the development field.
- 60.2.** Councillor B Sabberton-Coe highlighted that he no longer appeared to be on any Working Groups/Committees. It was AGREED he and the Chairman would meet to discuss prior to list being brought to full Council for consideration.
- 60.3.** Councillor P Wilkin suggested the rule regarding requests for permission to place items at the Cemetery be reconsidered, given the current condition of the Cemetery. It was AGREED that the Cemetery Working Group would meet to discuss the Rules and Regulations for these to be brought back to next available meeting.
- 60.4.** Councillor J Arnott has provided list of grit bins requiring refilling which has been passed to Norfolk County Council Highways for action.

- 60.5.** Councillor B Leggett stated he was pleased work had been carried out at the Churchyard. Councillor B Leggett also stated he had carried out some maintenance work of the Cat and Barrel.

61. CORRESPONDENCE

- 61.1.** Correspondence received from Rev D Hagan-Palmer regarding the St Margaret's Church churchyard was noted. Councillor B Leggett commented that the Churchyard was the responsibility of the Parish Council and not the Dioceses.
- 62.** Date of next meeting was noted as Monday 12 October 2026 at 6.30pm at the Pavilion, Recreation Ground, Church Street.
- 63.** It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
- 64.** Staffing report regarding annual salaries was received and noted.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.20pm.

Chairman, 12 October 2026