

# Old Catton Parish Council

The Pavilion, Church Street, Old Catton, NR6 7DS

Clerk of the Council: Ms Sarah Vincent

[www.oldcattonparishcouncil.co.uk](http://www.oldcattonparishcouncil.co.uk)

Tel: 01603 423880

Email: [clerk@oldcattonparishcouncil.co.uk](mailto:clerk@oldcattonparishcouncil.co.uk)

5<sup>th</sup> November 2024

## **NOTICE OF MEETING AND SUMMONS TO ATTEND**

The **Ordinary** Meeting of Old Catton Parish Council will be held at the Recreation Ground, Church Street, Old Catton on **Monday 11<sup>th</sup> November 2024 at 6.30pm.**

### **Agenda**

1. To receive and approve apologies for absence.
2. To receive any declarations of interest in items on the Agenda and to consider any requests for dispensation.
3. To approve the Minutes of the Ordinary Council Meeting, held on 14<sup>th</sup> October 2024 (copy herewith).
4. To report on matters arising from the Minutes not covered by the Agenda.
5. To adjourn the meeting for public discussion and to receive the Police, County Councillor and District Councillor reports.
6. To receive presentation from Sprowston Youth Engagement Project (SYEP).
7. To receive Clerk's report (copy herewith).
8. **FINANCE**
  - 8.1. To receive and agree bank balances as at 31<sup>st</sup> October 2024 and approve payment schedule (copy herewith).
  - 8.2. To agree quote for essential tree work to boundary trees at Catton Park (copy herewith).
  - 8.3. To agree CIL Working Group proposal for additional consultants for Lavaré Park and Recreation Ground redevelopment projects (copy to follow).
9. **PLANNING**

Planning Applications (copy available on Broadland District Council website):  
<https://info.southnorfolkandbroadland.gov.uk/online-applications/>

  - 9.1. To consider the following planning applications:

**2024/2838** – 69 Spixworth Road Old Catton Norfolk NR6 7NQ - Installation of 17no. photovoltaic panels, 6 panels to be sited on the flat roof adjacent to the south-facing end wall and 11 panels to be sited on the southern end of the west-facing rear roof of the property

**2024/2839** – 69 Spixworth Road Old Catton Norfolk NR6 7NQ - Installation of 17no. photovoltaic panels, 6 panels to be sited on the flat roof adjacent to the south-facing end wall and 11 panels to be sited on the southern end of the west-facing rear roof of the property. Listed Building Consent.

**9.2.** To note any other planning matters.

## **10. PROPERTY AND RESPONSIBILITIES**

**10.1.** To note Minutes of the Airport Consultative Committee Meeting held on 23<sup>rd</sup> October 2024 (copy herewith).

**10.2.** To note Minutes of Sports Club Meeting held on 28<sup>th</sup> October 2024 (copy herewith).

**10.3.** To note deadline for 2025/26 Parish Partnership Proposal as 6<sup>th</sup> December 2024 and to propose any schemes for consideration (copy herewith).

**10.4.** To receive any written or verbal reports from Members meeting with organisations or significant issues from their areas of responsibility.

## **11. CORRESPONDENCE**

**11.1.** To note Norfolk ALC correspondence entitled Update for Councils 30.10.24 regarding staff dismissal and subsequent press coverage (copy herewith).

**12.** It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

**13.** To receive report regarding staff salaries (copy herewith).

**14.** To note date of next Parish Council Meeting as Monday 9<sup>th</sup> December 2024 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

Ms Sarah Vincent  
Clerk of the Council