

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 13TH SEPTEMBER 2021
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr G Tingle (Vice Chairman) Mr J Amis
Mr T Cooke Mr G Crouch Ms Y Gowers
Mr D King Mr B Leggett Mr M Vincent

Ms S Vincent
Broadland District Councillor Mr K Leggett
1 Resident

40. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors A Chandler, B Honess and P Wilkins due to holiday commitments.

41. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no Declarations of Interest.

Councillors D King, J Amis and Y Gowers entered the meeting at this point of the proceedings

42. MINUTES OF THE MEETING OF 12.07.2021

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

43. MATTERS ARISING

Item 33: Councillor B Leggett questioned if there was an issued with the Chartwell Rd/Spixworth Rd junction surfacing. Clerk stated that she had received no reports regarding the junction.

Item 34: Councillor B Sabberton-Coe enquired about memorial roses. Councillor D King stated these were no longer available.

Item 32: Councillor M Vincent asked for an update on planning application FUL/2021/0018. Clerk stated that application had been called into Committee which would be sitting at the end of September; Council would receive invitation to represent shortly.

There were no other matters arising.

44. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police and District Councillor.

July 2021 Police Report and Community Message from Chief Constable Paul Sanford were circulated, a copy of which are attached to the official minutes. Councillor B Sabberton-Coe

reported that he and the Clerk had met with Acting Inspector Andrew Terry for an introductory meeting.

Broadland District Councillor Ken Leggett reported:

- Item 11.1: Councillor K Leggett highlighted Broadland and South Norfolk District Council Accommodation Review Consultation and the options currently being considered. Two professional companies have been commissioned to conduct the review and prepare report with their conclusions.
- Community at Heart Lottery. Weekly lottery that was launched by Broadland District Council in February 2021. 50% of ticket price purchased goes to nominated charity: Catton Park is registered and currently has 22 supporters.
- Recycling: Councillor K Leggett thanked residents for continuing to support the bottle banks in the village – funds from which go to Catton Park. Councillor K Leggett reported that August was a very good month with 9.4tons of glass having been collected.

Resident thanked the Parish Council for their response to planning application FUL/2021/0018. Resident asked whether the Parish Council might consider reviewing and updating the Old Catton Conservation Area Character Statement. It was agreed that the document needed updating, however this is a Broadland District Council document not Old Catton Parish Council. Resident asked what the current position on the proposed new community centre which had been in the planning phases (which said resident had been involved in) prior to lockdown. Clerk explained the current situation and stated that new questionnaire had been launched today for public opinion on updating existing buildings rather than building a new one. Questionnaire is available online and advertised via the website/social media pages. Paper copies were also available.

The meeting resumed.

- 45.** The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. Resurfacing of Recreation Ground car park had commenced on 6th September; car park remained closed to vehicle and foot traffic. Clerk highlighted problems with the MUGA floodlights that needed investigating; floodlights are old and may need replacing in the near future for health and safety reasons. Clerk informed that next SNAP meeting will be held on 21st September proposing that Councillor T Cooke might attend. The Old Catton branch of the Royal British Legion are planning a Remembrance Art Trail to take place 30th October – 14th November; use of the noticeboards to display artwork had been offered. Friends of Catton Park were proposing a Lantern Walk through Catton Park on 22nd October and had asked for Parish Council support which was given.

46. FINANCE

- 46.1.** Bank balances as at 31st July 2021 were noted. List of payments and receipts with vouchers 210 to 276 on payments schedule up to 16th August with expenditure of £35,310.53 and income of £7,814.02 previously RESOLVED by email, were APPROVED.

46.2. Bank balances as at 30th September 2021 were noted. List of payments and receipts with vouchers 277 to 323 on payments schedule up to 13th September with expenditure of £26,587.17 and income of £3,934.30 were APPROVED. Item 322 of payments list are expenses incurred by Councillor B Leggett during the repainting of the Village Hall gates. Council thanked Councillor B Leggett for carrying out this task.

47. PLANNING

The following planning applications were previously resolved by email:

47.1. **20211245** – 11 Colkett Drive, Old Catton, NR6 7ND – Steel construction open framework car port located in front of existing flat roofed garage. Car port to have pitched roof which would extend across the front of the property in order to remove an existing flat roof.

NO OBJECTION.

20211297 – 81 Lodge Farm Drive, Old Catton, NR6 7LP – Removal of existing rear conservatory and replace with two storey extension to dwelling.

NO OBJECTION.

20211291 – Crome House, Flat 1, 231 St Faiths Road, Old Catton, NR6 7AP – Proposed replacement of two modern windows with timber sash windows to match the existing original units to the remainder of the elevation.

NO OBJECTION.

The following planning applications were considered:

20211479 – 20 Catton Chase, Old Catton, NR6 7AS – Demolition of existing garage and shed and construction of new garage and store.

NO OBJECTION.

20211551 – Site 4, Off Imperial Way, Norwich Airport, Norwich NR6 6JA – Outline planning application for up to 60,000sqm (GEA) of aviation-related uses (use classes E(g)(iii), B2, B8 and F1(a) and up to 60,000sqm (GEA) of general employment (use classes E(g)(ii), E(g)(iii), B2, B8 with all matters reserved except access from Broadland Northway (A1270) (EIA application).

NO OBJECTION – Councillor M Vincent RECOMMENDED REFUSAL.

20211610 – 4 Swansgate, Old Catton, NR6 7HT – Installation of first floor window to side elevation.

NO OBJECTION.

47.2. There were no other planning matters.

48. PROPERTY AND RESPONSIBILITIES

48.1. Airport Consultative Committee Minutes of AGM and Ordinary Meeting held remotely on 28th July 2021 were received and noted.

48.2. Chairman's Report for Sprowston Youth Engagement Project (SYEP) AGM held remotely on 20th July 2021 was received and noted.

48.3. Email requesting financial assistance for project at The Warren was considered. It was AGREED that as this was not a constituted group the Parish Council could not provide financial assistance; Councillor B Sabberton-Coe requested his OBJECTION to this resolution be recorded). It was noted that assistance in the form of x2 skips and

manpower (Catton Park Warden and Assistant Warden) for x3 days had already been provided at a cost to the Parish Council. Email suggestion for the Parish Council to adopt the cleared area was DECLINED.

48.4. There were no further matters.

49. STREET LIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS

49.1. Letter regarding Parish Partnership bids was considered. Resurfacing trod on Oak Lane was considered – Clerk to check with Highways if this was a viable project.

50. CORRESPONDENCE

Broadland & South Norfolk Council Accommodation Review was considered. Accessibility for residents to District Council staff is of concern. It was AGREED that Parish Council response highlighting accessibility, residents need for direct access and necessity to provide effective service particularly to vulnerable residents would be submitted by 30th September 2021 deadline.

51. It was RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

52. Verbal staffing report was received and noted. It was AGREED that meeting of Staffing Committee would be held.

53. NEXT MEETING

Date of Parish Council Meeting was noted as Monday 11th October 2021 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.25pm.

Chairman, 11th October 2021