

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 11TH OCTOBER 2021
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr G Tingle (Vice Chairman) Mr J Amis
Mr T Cooke Mr G Crouch Ms Y Gowers
Mr D King Mr B Leggett Mr M Vincent

Ms S Vincent
Broadland District Councillor K Leggett
Norfolk County and Broadland District Councillor K Vincent
4 Residents

54. SUSPENSION OF STANDING ORDERS

It was AGREED to allow Councillor K Vincent to speak during Item 10.2.

55. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors G Crouch and B Leggett due to holiday commitments, D King due to work commitments and R Potter due to personal reason.

56. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Item 8.1: Planning Application 20211763 – Councillors B Honess and T Cooke.

57. MINUTES OF THE MEETING OF 13.09.2021

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

58. MATTERS ARISING

There were no other matters arising.

59. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from District Councillor.

Councillor K Vincent entered the meeting at this point of the proceedings.

Broadland District Councillor Ken Leggett reported:

- Item 10.1: Councillor K Leggett felt that the Parish Council's response to the Accommodation Review was very strong with made some sensible points.
- Recycling: Councillor K Leggett thanked residents for continuing to support the recycling banks in the village. Paper bank at Morrisons was currently full; there were collection delays due to lack of available drivers but collection was confirmed for 13th October. As

reported at September's meeting August collection was very good with 9.4tons of glass having been collected.

- Broadland Community Awards. Old Catton Parish Council had nominated Ms C Lincoln, SYEP for the Community Hero Award for her outstanding work for SYEP throughout the pandemic and after lockdown. Councillor K Leggett wished Ms C Lincoln good luck with the Award. Councillor K Leggett also highlighted that Ms C Lincoln completed the Manchester Marathon on Sunday 10th October raising funds for SYEP, having taken just over 7hrs.

Councillor A Chandler entered the meeting at this point of the proceedings

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Planning application FUL/2021/0018 was considered Planning Committee on 24th September. Committee decided in favour of the replacement windows – members considered environmental impact and cost to the taxpayer for removing the windows. It is Councillor K Vincent said that there is no precedent from this planning application; every application must be considered independently, that a 'line in the sand' had been drawn and that there would be gain in the long-term ensuring appropriate consideration of the conservation area and consultations were carried out prior to approval.
- Norfolk County Council's scheme for food vouchers for children eligible for free school meals will continue to October half term.
- Norfolk County Council's budgetary review is currently underway. Council are awaiting Government funding notification before finalising any decisions.
- Norfolk County Council have updated the Winter Plan: 2020-21 outlining Covid-19 support during Winter. It is available to view on the website:
<https://www.norfolk.gov.uk/business/supplying-norfolk-county-council/norfolk-care-market/coronavirus-information-for-care-providers/winter-plan>
- Veolia have been awarded the refuse contract by Broadland District Council for all waste services. It is a 10yr contract which starts from 1st April 2022.
- Public consultation on the Broadland District Council Customer Charter is now open. The Charter outlines what customers can expect from Broadland and how they can help this be achieved. Questionnaire is available on the website:
<https://www.southnorfolkandbroadland.gov.uk/council/customer-charter>
- Next Broadland District Council Planning Committee will be held on 3rd December 2021. Councillor K Vincent is now a member of the Committee.
- Parish Partnership: Councillor K Vincent's County Member's Highway Fund has been increased to £10,000. Councillor K Vincent is keen to consider a joint Parish Partnership bid with the Parish Council.
- Councillor B Honess highlighted that curbs and drains around the village were in a terrible state with weeds growing and requested that Councillor K Vincent raise the issue with Highways. Councillor K Vincent agreed to do this and report back to Council.

Resident spoke about the protection of heritage assets in Old Catton and commented on planning application FUL/2021/0018 (he had attended the Committee meeting). Resident highlighted the impact of car emissions from vehicles parked close to the school building whilst the new windows were open on the children inside the building and the impact of uPVC windows on landfill in relation to wooden windows.

Resident highlighted considerable parking issues on Church Street due to the current closure of the Recreation Ground car park. Council requested Clerk reopen the car park on Tuesday 12th October.

Clerk was required to leave the room due to an incident at this point and no further public discussion was recorded

The meeting resumed.

60. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes.

61. FINANCE

61.1. Bank balances as at 30th September 2021 were noted. List of payments and receipts with vouchers 324 to 355 on payments schedule up to 11th October with expenditure of £15,914.37 and income of £2,707.58 were APPROVED. Council thanked Councillor G Tingle for carrying out the gully work near the garage door.

61.2. External Auditor's Report for accounts ending 31st March 2021 was noted.

61.3. Scrutineer's Report for the period 1st April – 31st August 2021 was noted.

61.4. Proposal from Catton Park Trust Ltd regarding internal and external alterations at Buxton Lodge and request for funding using CIL funds was considered and AGREED. Quotes from Province Building Services Ltd for toilets, kitchen and yard of £14,800 (+VAT), £16,990 (+VAT) and £7,940 (+VAT) were AGREED.

62. PLANNING

The following planning applications were considered:

62.1. **20211663** – 221 St Faiths Road, Old Catton, NR6 7AP – Rear single-storey extension, side first-floor extension, new garage and proposed new access.

NO OBJECTION.

20211715 – 27 Woodland Drive, Old Catton, NR6 7AZ – Alterations to roof geometry resulting in a gabled roof with front and rear dormers extensions, proposed single-storey front porch extension, proposed single-storey rear extension and associated demolition with internal alternation works.

NO OBJECTION.

20211712 – 8 Catton Chase, Old Catton, NR6 7AS – Single storey rear extension.

NO OBJECTION.

20211763 – The Hollies, 13 Parkside Drive, Old Catton, NR6 7DP – Demolish existing garage & connecting flat roof. New single storey rear extension with flat roof. 2 storey side extension & front extension. Render & vertical cladding to elevations. New windows and doors.

NO OBJECTION.

62.2. There were no other planning matters.

63. PROPERTY AND RESPONSIBILITIES

63.1. Clerk was requested to organise Sports Club meeting with Council Representatives for Monday 22nd November 2021 at 6.30pm.

63.2. There were no further matters.

64. STREET LIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS

64.1. Parish Council response to Broadland & South Norfolk Accommodation Review, previously RESOLVED by email, was noted and AGREED.

64.2. Email correspondence between Clerk and Community & Environmental Projects, Norfolk County Council was noted. Clerk provided update regarding public consultation. Councillor K Vincent provided background to the scheme; MOVA traffic signal that intelligently reacts to traffic and changes when required. Signal would only work effectively if there were no cars parked as this would restrict the sensors. Councillor K Vincent has proposed going door-to-door to those residents immediately affected by the scheme to explain and respond to queries. Scheme currently held due to Parish Council's previous comments. Councillor K Vincent will speak to the Team regarding reissue of paperwork.

65. NEXT MEETING

Date of Parish Council Meeting was noted as Monday 8th November 2021 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.40pm.

Chairman, 8th November 2021