

OLD CATTON PARISH COUNCIL
MINUTES OF THE ANNUAL COUNCIL MEETING
HELD AT 7.00PM ON MONDAY 13TH MAY 2019
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mr J Amis Mrs A Chandler Ms Y Gower
Mr B Honess Mr B Palmer Mr B Sabberton-Coe
Mr G Tingle Mr M Vincent Mr S Walker
Miss P Wilkin

Ms S Vincent (Clerk)
Norfolk County & Broadland District Councillor Mrs K Vincent
Broadland District Councillor Mr K Leggett
5 Residents

1. ELECTION OF CHAIRMAN OF THE PARISH COUNCIL AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

It was AGREED that Councillor B Sabberton-Coe be appointed as Chairman of the Parish Council for the ensuing year. He signed the Declaration of Acceptance of Office.

2. TEMPORARILY SUSPEND STANDING ORDERS TO CHANGE THE ORDER OF BUSINESS

It was AGREED that order of business be changed to receive application for co-option of Councillor and elect a Member.

3. TO RECEIVE APPLICATIONS FOR THE CO-OPTION OF COUNCILLOR FOR THE VACANCIES ARISING FROM THE ELECTION PROCESS AND ELECT A MEMBER

Application for co-option was received from Mr R Tovell. No other applications were received. Election of Mr R Tovell as Member of the Parish Council was AGREED. Councillor G Tingle abstained from voting and requested this to be recorded in the minutes.

4. TO ELECT A VICE CHAIRMAN FOR THE ENSUING YEAR

It was AGREED that Councillor R Tovell be appointed as Vice-Chairman of the Parish Council for the ensuing year. Due to illness Councillor R Tovell was not present at the meeting. Councillor G Tingle abstained from voting and requested this to be recorded in the minutes.

5. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor G Crouch, Councillor D King and former Chairman J Leggett due to prior engagements and Councillor A Chandler for leaving the meeting at 7.05pm due to family commitments.

6. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND TO CONSIDER ANY REQUESTS FOR DISPENSATION

Interests were declared as follows –
Councillor G Tingle – Item 11.5
Councillor B Sabberton-Coe – Village Hall Management Committee
Councillor B Palmer – Village Hall Management Committee

7. TO CONSIDER ANY DECLARATIONS OF ACCEPTANCE OF OFFICE THAT HAVE NOT BEEN RECEIVED AND DECIDE WHETHER TO GRANT AN EXTENSION OR DECLARE THE SEAT VACANT

It was AGREED to grant an extension to received Declarations of Acceptance of Office that have not been received. Councillor G Tingle abstained from voting and requested this be recorded in the minutes.

8. MINUTES OF THE MEETING OF 08.04.2019

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

9. MATTERS ARISING

There were no matters arising.

10. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

As the Police were not present at the meeting reports for March and April were circulated, copies of which are attached to the official minutes. It was noted that the recent incident on Mountbatten Drive did not appear to be listed in the crime statistics. It was AGREED that this would be raised at the next Safer Neighbourhood Action Plan meeting.

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Annual meeting of County Council was held on 7th May 2019. the previous week. Councillor Andrew Proctor was re-elected as Leader. It was agreed to move back to the cabinet system. Councillor K Vincent has been appointed the Chairman of the Corporate Select Committee.
- Repton Avenue development:
 - nearly 500 people signed the petition in favour of Option 1. Consultation is now closed and has been called into Broadland Planning Committee on 12th June 2019. Highways have now confirmed that they support Option 1.
 - x2 further planning applications (Agenda Item 13.1 and 13.2) had been submitted; plans for the redesign of St Faiths Road/Fifers Lane junction do not provide tracking information or show provision for pedestrian crossings.
 - Pre-commencement works are being carried out at the development site – tree protection fencing, site perimeter fencing and archaeological trail trenching.

Broadland District Councillor K Leggett reported:

- Election of Broadland District Councillors had taken place on 2nd May 2019.
- Annual Council Meeting will be held on 21st May 2019.
- Councillor K Leggett continues to work on the issue of fly-tipping at Morrisons' car park. There is the possibility of obtaining cameras, via Broadland District Council, to monitor the area.

The Chairman congratulated Councillor K Vincent, Councillor, K Leggett and Councillor S Walker on their election as Broadland District Councillors for Old Catton and Sprowston West.

A resident raised concerns regarding Repton Avenue development. The resident stated that he had hear there would be legal representation for the opposers to Option 1 at the Planning Committee. The Parish Council and Councillor K Vincent could not confirm this. The resident asked why the construction route through the industrial estate was not considered at the time of original planning approval? Another resident highlighted that the original proposal was for development to start at the Beeston Park development, therefore providing road infrastructure before the Repton Avenue development began. As this was not now the case there were issues of access.

A resident asked, should Broadland District Council approve Option 1, could Norwich City Council over-rule this decision if they approved Option 2a or Option 2b. It was explained that each Council would approve their own planning application (the application has been submitted to both Councils). Councillor K Vincent stated that she is fearful there is a risk that Broadland District Council may be over-ruled – access to the development site must be provided and there is an alternative route; the positive point was that Highways support Option 1.

A resident stated that he believed the original plans were to provide a link from the Broadland Business Park to the Airport Industrial Estate.

A resident stated that he considered the proposal for the St Faiths Road/Fifers Lane junction to be the "cheap option" and he looked forward to hearing the Parish Council's decision on Condition 17 (Agenda Item 13.1).

A resident stated that he was concerned about the provision for schools and Doctors surgeries in Old Catton particularly given the increased housing. There were already long waiting times at the Doctors surgery and parking/traffic along Lodge Lane was already hazardous.

A resident asked if it was possible to bollard St Faiths Road after the Cemetery and airport emergency vehicle access point. The resident had witnessed large volumes of rubbish and occasional fly-tipping. Councillor K Vincent stated that there had been discussions between Broadland District Council and the Repton Avenue developer about blocking the road. There was no further information regarding this but it was highlighted that blocking the road may encourage more fly-tipping as traffic movement would be restricted.

The meeting resumed.

11. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. It was AGREED that, due to lack of volunteers, frustrations regarding signage and the roads where checks could be carried out, the Community Speed Watch would cease to continue. All equipment would be returned to Norfolk Constabulary.

12. FINANCE

- 12.1 Bank balances as at 30th April 2019 were noted. It was AGREED that the payments schedule with vouchers 1 to 56 up to 13th May 2019 be APPROVED.
- 12.2 Bank signatories were AGREED as Councillor B Sabberton-Coe, Councillor B Honess and Councillor Y Gower. The Clerk, Ms S Vincent, would also remain on the mandate.
- 12.3 Quotation B for the installation of electricity and heating to the Pavilion changing rooms at a cost of £1,060.00 (excluding VAT) was AGREED. The Clerk confirmed that S106 monies could be used to pay for the works.
- 12.4 Councillor G Tingle stated that there were inconsistencies in the quotes provided for repairs to Recreation Ground car park. Councillor G Tingle proposed carrying out further investigation. It was AGREED that this item would be placed on Agenda for June meeting.
- 12.5 Quotation for installation of outside tap at bowls hut at a cost of £645.00 was AGREED. It was noted that Councillor G Tingle has volunteered his time free of charge to help carry out the work.
- 12.6 Quotation for replacement glass to window in Clerk's office at a cost of £120.00 was AGREED.

13. POLICIES AND PROCEDURES

- 13.1 It was RESOLVED that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.
- 13.2 It was AGREED to defer appointment of Councillors to Committees and outside bodies to the June meeting.

14. PLANNING

- 14.1 20190644 – Variation of Condition 19 following Grant of Planning Permission 20141955 – Revised Wording – Land at St Faiths Road, Old Catton.
RECOMMEND REFUSAL
19/00550/D – Details of Condition 4: highways/drainage; Condition 6: highways management & maintenance; Condition 7: surface water drainage; Condition 9: footways/cycleways surfacing phasing plans; Condition 12: parking for construction workers; Condition 15: wheel cleaning facilities; Condition 17: improvement to St Faiths/Fifers Road; Condition 20: interim travel plan; Condition 28: fire hydrants; Condition 30: geophysical survey; Condition 31: WSI for archaeological works; Condition 34: glide path of previous permission 15/00226/O – Land at St Faiths Road, Old Catton.
RECOMMEND REFUSAL of Condition 17.
- 14.2 It was noted that planning consent for the scoring hut/storage shed at the Recreation Ground had been approved. It was proposed and AGREED that shed should be painted green.

15. PROPERTY AND RESPONSIBILITIES

Correspondence from Old Catton Junior Football Club giving notice that they will cease using the Recreation Ground for junior matches with immediate effect was noted.

16. CORRESPONDENCE

Correspondence from Norfolk County Council regarding street lighting at proposed Repton Avenue development and Clerk's response was noted.

17. Norwich Airport Operating Framework Agreement was noted.

18. DATE OF NEXT MEETING

Date of Annual Parish Meeting was noted as Thursday 16th May 2019 at 7pm at the Church Hall, Blacksmiths Way.

19. DATE OF NEXT MEETING

Date of next Ordinary Meeting was noted as Monday 10th June 2019 at 7pm.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.35pm.

Chairman, 10th June 2019