

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00P.M. ON MONDAY 14TH MAY 2018
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mrs A Chandler Mr D Elmer Mrs L Fawke
Mr A Jackson-Dennis Mr D King Mr B Leggett
Mrs J Leggett Mr B Palmer Mr B Sabberton-Coe
Mr R Tovell Mr M Vincent Miss P Wilkin

Norfolk County and Broadland District Councillor Mrs K Vincent

1. ELECTION OF CHAIRMAN OF THE PARISH COUNCIL AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

It was AGREED that Councillor J Leggett be appointed as Chairman of the Parish Council for the ensuing year. She signed the Declaration of Acceptance of Office.

2. ELECTION OF VICE CHAIRMAN OF THE PARISH COUNCIL

It was AGREED that Councillor B Sabberton-Coe be appointed as Vice Chairman for the ensuing year.

3. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor B Honess due to holiday commitments. Broadland District Councillor K Leggett also gave his apologies.

4. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

There were no declarations of interests and requests for dispensations.

5. MINUTES OF THE MEETING OF 12.03.2018

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

6. MATTERS ARISING

There were no matters arising.

7. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and
Reports from the Police, County and District Councillors

As the Police were not present a written report for April was circulated, a copy of which is attached to the official minutes. Minutes of the Safer Neighbourhood Advisory Panel meeting held on 16th April were also circulated and are attached to the official minutes.

Norfolk County and Broadland District Councillor Karen Vincent gave an update on outstanding highways issues: 1) Chartwell Road/Spixworth Road. The Safety Audit had concluded that there were no areas of concern for this new junction. Councillor K Vincent will have further meetings with Highways to discuss concerns regarding the new junction. It was AGREED that Councillor J Leggett would submit a question to Norfolk County Council's Environment, Development and Transport Committee which is being held on 18th May. Councillors were requested to email the Clerk with their comments regarding the junction. 2) Development at Repton Avenue: Councillor K Vincent and Councillor J Leggett were continuing discussions with Planning at Broadland District Council regarding. 3) A reminder that the Norwich Western Link consultation was open until 3rd July. 4) Anglia Square development. It was believed that the public response to the development had not been positive to the tower proposal. 5) With the introduction of charges at the recycling centre

Councillor K Vincent requested that any instances of fly-tipping be report to her also. 6) Community-led Planning Programme. Run by Broadland District Council and South Norfolk Council these are a number of planning workshops will be available starting from June. 7) With regard to the County Councillors Allowance increase - Councillor K Vincent stated that she did not vote for the increase and has chosen to use the increase to support our community. If Councillors are aware of a local group or project that would benefit from "a little more help" please let Councillor K Vincent know.

The meeting resumed.

8. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. It was AGREED that the broken fitness equipment be replaced and the Clerk prepare a plan for updating the remaining equipment. It was AGREED that the SYEP were permitted to hold x2 bbqs at the recreation ground (gas only). Council AGREED recommendations for a Community Working Group; the Clerk will "advertise" for residents to join a Community Working Group for the future planning of a community centre in Old Catton in the next edition of the Newsletter. The date for Norfolk Day was noted.

9. FINANCE

- 9.1 It was AGREED that payments schedule, with vouchers 001 to 046, up to 9th May 2018 be APPROVED.
- 9.2 It was AGREED that statement of bank accounts and reconciliation by APPROVED. It was AGREED that only statement of bank accounts would be received with payments schedule at future meetings.
- 9.3 It was noted that the Internal Control had been carried out by Councillor Chandler. Internal Control Checklist was AGREED.
- 9.4 It was noted that grant funding of 50% had been received towards the WW1 memorial benches and bins. The Clerk was requested to seek guidance on S106 spending towards the remaining cost.
- 9.5 It was AGREED not to renew membership to Fields in Trust for 2018/19.
- 9.6 It was AGREED not to renew membership to Norfolk Playing Field Association
- 9.7 It was AGREED to renew the subscription to LCR magazine at a cost of £13.50.
- 9.8 It was AGREED that the Clerk should attend the SLCC Regional Training Seminar on 11th July
- 9.9 It was AGREED that the Clerk should attend the SLCC Norfolk Local Councils 2018 Conference on 15th June. Clerk to seek eligibility of training bursary to cover 50% of the cost.

10. POLICIES AND PROCEDURES

- 10.1 It was AGREED that the Council was now ineligible to use the General Power of Competence as a result of not meeting the criteria.
- 10.2 Appointment of the Cemetery Working Group was AGREED as Councillors P Wilkin, M Vincent, B Sabberton-Coe and L Fawke.
- 10.3 GDPR Privacy Notice was received and noted.

11. PLANNING

- 11.1 **20180653** – Pagoda Situated on Land Forward of the Principle Elevation of the Dwelling – 1 Colkett Drive, Old Catton
NO OBJECTION
- 20180609** – Erection of Conservatory to Rear – 119 Desmond Drive, Old Catton
NO OBJECTION
- 20180604** – Alterations & Extension incorporating Rooms in Roof Space – 25 Woodland Drive, Old Catton.
NO OBJECTION
- 20180625** – Details Reserved by Conditions 4&5 following Grant of Planning Permission 20172196 – Arboricultural Assessment & Repair of Boundary Wall Method Statement – Anna Sewell House, 125 Spixworth Road, Old Catton
NO OJECTION
- 20180680** – Means of Access to Highway Classified C246 – 40 Spixworth Road, Old Catton
NO OJECTION

12. Report from Airport Consultative Committee was received and noted.
13. It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972) the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
14. Report on Cemetery was noted and recommendations AGREED.
15. It was AGREED to suspend Standing Orders to continue Council discussions.
16. Report from Staffing Committee was noted and recommendations AGREED.
17. Date of Annual Parish Meeting was noted.
18. Date of next meeting was noted.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.20pm.

Chairman, 11th June 2018