

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00P.M. ON MONDAY 10TH SEPTEMBER 2018
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mrs J Leggett (Chairman) Mr B Sabberton-Coe (Vice-Chairman) Mr D Elmer
Mrs L Fawke Mr B Honess Mr D King
Mr A Jackson-Dennis Mr B Leggett Mr B Palmer
Mr R Tovell Mr M Vincent Miss P Wilkin

Ms S Vincent (Clerk)
Norfolk County & Broadland District Councillor Mrs K Vincent
Broadland District Councillor Mr K Leggett
3 Residents

59. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor A Chandler due to holiday commitments.

60. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

There were no declarations of interest or requests for dispensations.

61. MINUTES OF THE MEETING OF 13.08.2018

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

62. MATTERS ARISING

The Clerk was asked to speak to NCC again regarding the Lovett Close/Brayfield Way footpath. It was AGREED to monitor the property in Swansgate. No further action was necessary with the dip in the ground at the Churchyard.

63. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and Reports from the Police, County and District Councillors

As the Police were not present a written report for July and September was circulated, a copy of which is attached to the official minutes.

Broadland District Councillor Ken Leggett reported:

- Community Enterprise Workshops for residents and local groups are available from the end of October,
- Broadland District Council will not be supporting the PCC shared governance proposal.
- Confirmed figure for recycling collection in July – 7.687 tons – approximately £362.00 net income for Catton Park. Councillor K Leggett thanked the public for continuing to use the recycling bins and supporting Catton Park.

Norfolk County and Broadland District Councillor Karen Vincent reported:

- All parties from Norfolk County Council are against the PCC proposal of shared governance.
- Deadline for nominations for Broadland's Community at Heart Awards is 24th September 2018. Further details of award categories available via the website: https://www.broadland.gov.uk/info/200152/your_community/426/community_at_heart_awards
- Norfolk County Council are holding special events for the disposal of household hazardous waste free of charge. Mayton Wood Buxton, the closest recycling centre to Old Catton, is accepting non-commercial hazardous waste on 12th-14th October.
- Norfolk County Council are starting to consider budgeting for next financial year. Public consultation will be undertaken as part of the planning.
- Highways are considering moving certain services to exterior providers. Planning at early stages at present. All highways matters should continue to be reported to Highways.

- Councillor K Vincent has met with developer to discuss proposed Repton Avenue development. Changes have been made to the proposal and a two-week public consultation on the revised plans will be carried out. The amended plans will be submitted to Planning Committee on 30th October 2018.
- Incidents of anti-social behaviour have been reported to Councillor K Vincent. These have been reported onto the Police and Councillor K Vincent will provide details to the Safer Neighbourhood Action Panel at the next meeting (to be held on 22nd October 2018).
- Incidents of pavement parking on Braydon Way have been reported.
- Chris Mayes, Highways, will be leaving post at the end of September. Councillor K Vincent has a meeting arranged for Wednesday 12th September to discuss outstanding matters. These include:
 - Lodge Lane – bus cage.
 - St Faiths Road – reinstatement of the VAS and verge damage caused by BT vans attending the green box.
 - Church Street – yellow lines.
 - Billing Close – pavement repairs.

A resident reported that a property on Woodland Drive continued to have the “unsightly” temporary structure outside their property. The owner was forced to use the grass verge outside house for parking which was destroying the verges. Resident questioned whether it was possible for Parish Council to encourage resident to remove the temporary structure. Resident also asked if Parish Council could remove the grass verges and tarmac areas instead. Resident also raised concern over speeding around bends on Woodland Drive, particularly at the end of the road and requested change of speed limit to 5mph and additional signage or measures to encourage drivers to reduce their speed. Resident also reported that a pick-up truck was permanently parked near the junction of Woodland Drive and was causing traffic obstructions. Resident feels that this is a potential accident waiting to happen and asks if the Council may be able to advise. Resident also requests more dog waste bins along Woodland Drive – Councillor J Leggett advised that a notice would be in the next newsletter encouraging residents to propose new sites for rubbish and dog waste bins.

A resident raised concerns again regarding the three slabs at Ecton Walk. He reported that this route was used by a number of disabled individuals who had encountered difficulties with this step. The resident also requested that picture signage be placed on the bins in the area (particularly in Catton Park) to give clear indication of their usage. The resident also requested clarity on when the bus stop from Anglia Square to Old Catton would be reinstated – Councillor K Vincent said that she would be able to look into this matter.

A resident stated that the pathway between Billing Close and Ecton Walk was in a terrible condition; both the path and the hedge way needed urgent attention. The resident also complained about the hedge and verge at the allotments on Spixworth Road; the growth was overhanging the pathway making it difficult for pushchair/wheelchair users to use the path safely. Councillor Sabberton-Coe felt that the hedge and pathway was not in a poor condition and agreed to meet with the resident to inspect the hedge and note his concerns prior to a meeting of the Allotment Committee.

The meeting resumed.

- 64.** The Clerk’s monthly report was received and noted, a copy of which is attached to the official minutes. It was AGREED to place purchase of play equipment on the next agenda. Councillors requested that the defective exercise equipment be removed ahead of any long-awaited quotes being received for the replacement.

65. FINANCE

- 65.1 The bank balances as at 31st August 2018 were noted. It was AGREED that the payments schedule with vouchers 189 to 222 up to 1st September 2018 be APPROVED.

66. POLICIES AND PROCEDURES

- 66.1 It was RESOLVED that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.
- 66.2 Staffing Committee Terms of Reference were AGREED.

67. PLANNING

- 67.1 **20181266** – Erection of Detached Double Garage with Car Port & Single Storey Side Extension – 67 Spixworth Road, Old Catton, NR6 7NQ.
NO OBJECTION
- 20181354** – Two Storey Rear Extension, 2 Alterations to Existing Conservatory – 32 Kiln Close, Old Catton, NR6 7HZ.
NO OBJECTION
- 20180860** – First Floor Side Extension and Single Storey Rear Extension – 237 Spixworth Road, Old Catton, NR6 7DZ.
NO OBJECTION
- 67.2 There were no other planning matters.

68. PROPERTY AND RESPONSIBILITIES

- 68.1 Old Catton Football Club:
- A resident had complained about parking on Austin Way by attendees of Old Catton Football Club fixtures on Sunday 9th September. Parking was inconsiderate and would have prevented access to an attending emergency vehicle. Councillor Wilkin was discussing the matter with Richard King. It was AGREED that Councillor Honess would explore avenues to obtain traffic cones that can be placed by residents outside their property to prevent inconsiderate parking.
 - The Clerk had been informed by the Club at short notice that they would not be using the Recreation Ground for fixtures this season. Clerk advised that advertising was underway to offer the grounds to alternative clubs but Council should be aware of the loss of revenue. It was AGREED that future use of the storage container be placed on the next agenda.
- 68.2 Meeting of Sports Committee is proposed for 29th October.
- 68.3 Councillor Sabberton-Coe informed Council that a meeting with a small number of allotment holders was held on 23rd August. It was agreed that a further meeting would be held in October (date to be advised); Councillor Chandler will invite all allotment holders with a view to forming an Allotment Committee.

69. STREET LIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS

- 69.1 It was AGREED that wooden bollards next to the crossing on Church Street (crossing from Catton Park to Junior School) and TROD from Doctors Surgery, Lodge Lane to Priors Drive be considered for Parish Partnership Scheme. Clerk to obtain quotes for consideration at next meeting.
- 69.2 Correspondence from NPS Property Consultants Ltd regarding disposal of land at Parkside Drive was noted.

70. DATE OF NEXT MEETING

Date of next meeting was noted as Monday 8th October 2018 at 7pm.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.20pm.

Chairman, 8th October 2018