

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.30 P.M. ON MONDAY 13th OCTOBER 2014
AT THE PAVILION, CHURCH STREET RECREATION GROUND

PRESENT: Mr J Arnott Ms W Atkinson Mrs A Chandler
 Mr B Palmer Mr B Sabberton-Coe Mr D Thompson
 Mr G Tingle Miss P Wilkin Mrs J Williams

Norfolk County Councillor Judy Leggett
7 residents

291. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Vincent and Leggett due to other commitments and Councillor Honess due to a holiday commitment. Apologies were also received from Broadland District Councillor K Leggett.

292. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

Interests were declared as follows –
Mr B Palmer and Mr B Sabberton-Coe - Village Hall Management Committee.
Mr J Arnott – Agenda Item 7.3.

293. MINUTES OF THE MEETING OF 08.09.2014

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

294. MATTERS ARISING

294.1. The Clerk was asked if there was an update with regard to item 277.1 of the minutes of 8th September. She stated that she was still awaiting quotes.

295. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

As the Police were not present the Clerk circulated a report which had been sent to her, a copy of which is attached to the official minutes.

Norfolk County Councillor Judy Leggett gave a report, a copy of which is attached to the official minutes.

A local resident enquired as to how far the Clerk had got with regard to the verges and hedges in Old Catton as per the last Council meeting. She stated that she is still working on this document. The resident stated that some of the items on the list had been completed already and a good job had been done. The resident also asked who was responsible for keeping dogs out of the fenced area at Lavaré Park. It was noted that this would be the responsibility of Old Catton Junior Football Club.

A group of local residents raised their concerns once again with regard to the noise levels surrounding the Titan at Church Street Recreation Ground. After much discussion it was AGREED that a group of Councillors would look at the possibility of moving the Titan to an alternative location within the Recreation Ground. The complainants to be involved in this process.

The meeting resumed.

296. FINANCE

296.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 288 to 347 in the financial year ending 31.3.2015 with expenditure of £40,672.86 and income of £110,847.64, be approved. The comparison of income and expenditure with the budget was noted.

296.2. It was noted that a 5 year agreement has been signed with Peninsula Business Services, an

- Employment Law and Health and Safety consultancy firm, at a cost of £154.00 per month plus VAT.
- 296.3. Correspondence from T T Jones Electrical Ltd regarding street lighting defects was considered. It was AGREED that Councillors Arnott, Chandler, Palmer and Sabberton-Coe would inspect the defect list and bring their findings back to the next Council meeting. The Clerk to ask the contractor to hold the quotation.
- 296.4. It was AGREED that Councillors Chandler, Wilkin and Williams and the Clerk would work on forming a draft budget for 2015/16.

297. PLANNING

297.1. Planning Applications

20141608-Two Storey Side & Rear Extension & Porch-8 Church Street, Old Catton, NR6 7DS.
NO OBJECTION

20141474-Siting of Storage Container for Football Equipment-Lavaré Park, Spixworth Road, Old Catton, NR6 7HZ.
NO OBJECTION

20141544-Erection of Porch to Front-32 Kiln Close, Old Catton, NR6 7HZ.
NO OBJECTION

20141003-Two Storey Extension to Side (incorporating Balcony to Rear), Single Storey Garden Room with Decked Area, New Boundary Wall & Re-configuration of Access Arrangements-1 Park Close, Old Catton, NR6 7DL.
NO OBJECTION

297.2. The Clerk reported the following: -

- Correspondence from Old Catton Junior Football Club with regard to its planning application for a storage container at Lavaré Park. Noted.
- Correspondence from Broadland District Council regarding a Neighbourhood Plan Network Meeting on Thursday 23rd October at 7pm at Broadland Council Offices. Any Councillor wishing to attend to inform the Clerk.
- Correspondence from Broadland District Council with regard to planning application 20141065-Erection of Dwelling with Garage (Revised Proposal)-67 Spixworth Road, Old Catton. Permission has now been granted for the development proposed.
- Correspondence from Broadland District Council with regard to a change in street numbering: conversion at 299 St. Faiths Road, Old Catton, Norwich into 4 flats. Noted.
- The Clerk reported that she had received correspondence from Spixworth Parish Council with regard to a development at land at Buxton Road in Spixworth which is adjacent to Lavaré Park. The Clerk to contact Broadland District Council to ask why the Parish Council has not been consulted on the matter.

297.3. The report with regard to the proposals at Land at Repton Avenue and St. Faiths Road was considered and APPROVED with a few minor amendments. It was also AGREED that Highways be requested to conduct another traffic count in and around the St. Faiths Road/Fifers Lane junction coming out of the Parish.

297.4. Correspondence from Broadland District Council regarding the Local Plan was received and noted.

298. CHURCH STREET RECREATION GROUND

298.1. The Clerk reported that a young boy had fallen off the monkey bars at the top of the Recreation Ground and broke his arm. His parents were present and an ambulance was called. The necessary paperwork had been completed.

It was AGREED that the Clerk purchases a telephone for the office with number recognition on.

The Clerk reported that the Groundsman is experiencing problems with the ride on mower so he is seeking a quote to fully repair the machinery and also a quote to replace it for the Council to consider.

299. LAVARÉ PARK

299.1. Progress Lavaré Park Project

The Clerk reported that the lease is almost ready for signing and that she has managed to secure an extension with regard to claiming for the money from the Football Foundation. The order for the new play area has been sent and she is awaiting confirmation of dates of installation. Wicksteed, the play area company will need to store a container on site. The residents will be made aware of this. The wildflower meadow is going to be taking shape in the coming weeks with Greenway Ecological preparing the ground. It was AGREED to get a price for rubber matting to be laid from the beginning of the walkway to the football fencing by the footpath entrance to Dunwood Drive.

299.2 Any other matters requiring attention
There were no other matters requiring attention.

300. CEMETERY AND CHURCHYARD

300.1 The Chairman and Councillor B Leggett have checked the cremation plot plaques and agree that they are uneven. It was AGREED that stonemasons be contacted for their advice.
The hedge in the Churchyard needs cutting. The Groundsman to do this.

301. WAR MEMORIAL

301.1. Councillor Mrs Williams stated that the War Memorial was in good order. There were some fallen leaves. The Groundsman to clear this for Remembrance Sunday. The Clerk asked all Councillors to let her know who would be attending the Remembrance Sunday parade and service so that she could reserve seats in the Church. She also informed all those present that she had been informed that the Police would not be able to be present on the day to control the road closures. The Clerk to work with Councillor Arnott on the matter.

302. BUS SHELTERS

302.1. It was noted that the Bus Shelters were all in good order.

303. VILLAGE HALL

303.1. Councillor B Palmer stated that the Village Hall was in an excellent condition and is well used.

304. HIGHWAYS

304.1. It was noted that the 20mph flashing speed sign in Church Street was in the wrong location. The Clerk is talking to Highways regarding this.

304.2. Correspondence from Norfolk County Council regarding the Parish Partnership for 2015/16 was received. It was AGREED that councillors would bring their ideas to the next Council meeting.

305. CATTON PARK

305.1. The report giving an update on Catton Park was circulated and noted, a copy of which is attached to the official minutes. It was noted that the next meeting of the full Trust would take place on Monday 20th October 2014.

306. The draft calendar of council meetings in 2015 was considered and APPROVED.

307. The Clerk reported that the vacancy on the Council following the passing of the late Colin Green had been reported to Broadland District Council where they had advertised that a vacancy had arisen and if ten or more electors requested an election to inform them by 30^h September. The Clerk confirmed that no election had been requested and therefore the Council can co-opt to fill the vacancy. The Clerk will arrange for notices to go out.

308. CORRESPONDENCE

308.1. Broadland District Council re. North Sprowston & Old Catton Programme Board Meeting. It was noted that the meeting schedules for 15th October has been postponed until December.

308.2. Broadland District Council re. Commission to help young people be heard. Noted.

308.3. Norfolk County Council re. Budget and Priorities 2015/18. Noted.

308.4. SNAP re. Meeting in Old Catton on Tuesday 28th October at 7pm at Old Catton Village Hall. Noted.

290. MATTERS FOR FUTURE MEETINGS

Any matters for future meetings to be given to the Clerk.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.40pm.

Chairman, 10th November 2014