

**OLD CATTON PARISH COUNCIL**  
**MINUTES OF THE MEETING**  
**HELD AT 7.30 P.M. ON MONDAY 11<sup>TH</sup> MARCH 2013**  
**AT THE PAVILION, CHURCH STREET RECREATION GROUND**

**PRESENT:** Chairman – Mr B Sabberton-Coe  
Mr J Arnott                      Ms W Atkinson                      Mrs A Chandler  
Mr B Leggett                      Mr B Palmer                      Mr G Tingle  
Mr M Vincent                      Miss P Wilkin                      Mrs J Williams  
  
Mrs J Leggett, Norfolk County Councillor  
Mr J McHale, Wrenbridge Consultants  
6 residents

**APOLOGIES** for absence were accepted from Mr C Green, Mr B Honess and Mr D Thompson, also Mr K Leggett, Broadland District Councillor

The Chairman welcomed everybody to the meeting and introduced Mr J McHale who had been invited to give a short presentation on the proposed Norwich Aeropark

Mr J McHale gave an interesting presentation on the proposed development of aviation related business units at Norwich Airport, near to the aircraft museum. It was planned that up to 1,000 jobs would be created when the development was complete. The existing business Spray Avia would expand into the new site. Access to the site would be from the existing roundabout at Cromer Road but would be accessed directly from the Northern Distributor Road when it was built. Mr McHale answered questions from Councillors and residents and then left with the Chairman's thanks

**106. DECLARATIONS OF INTEREST**

Interests were declared as follows –  
Mr B Sabberton-Coe as a Trustee of the Catton Park Trust and the Village Hall Management Committee.  
Mr B Leggett as Secretary of the Village Hall Management Committee

**107. MINUTES OF THE MEETING OF 11.2.2013**

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

**108. MATTERS ARISING**

Everything was covered by the agenda

The meeting was adjourned for public discussion and  
a report from the County Councillor

Mrs J Leggett reported on the work of Norfolk County Council and the Catton Park Trust.

The meeting resumed.

## **109. APPOINTMENT OF GROUNDSMAN**

The appointment of Mr S Fountain was confirmed on salary point 20 as from 1<sup>st</sup> April 2013.

## **110. FINANCE**

### 110.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 541 to 581 with expenditure of £9,446.30 and income of £49.56 be approved. The bank reconciliation and comparison with the budget were noted

110.2. Jubilee plaque. Prices for slate at £237.00 and mahogany at £216.00 from Mower Signs were considered and it was AGREED to order the plaque in slate

## **111. PLANNING**

111.1. Two planning applications were approved as detailed in the attached list. It was AGREED to object to the third, for Modifications to existing garage to create car port, at 27A Catton Chase for the reasons that the existing unauthorised garage had been opposed, over development of the site without the benefit of permitted development rights, out of keeping in the area and poor design.

## **112. CHURCH STREET RECREATION GROUND**

112.1. New play equipment. Large scale reproductions of four pieces of equipment suitable for use by older children at the northern end of the Recreation Ground had been provided by Hags SMP. The oldest children at the Church Street School had been consulted on four potential new pieces of equipment. They had each voted for their first and second choices which were as follows –

- Titan                                    costing £11, 162        23 first choices, 2 second
- Viper                                    costing £6,660        1 first choice, 18 second
- Mantis Zipwire                    costing £7,930        3 first choices, 7 second
- Duel                                    costing £8,296        1 first choice, 2 second

It was noted that Broadland District Council had approved spending up to £20,000 for new equipment for older children at the Recreation Ground from the S106 money from Taylor Wimpey that it was holding.

It was AGREED to order Titan and Viper subject to the Groundsman checking there was suitable space available.

#### 112.2. Request for Nordic Walking and Bokwa fitness training

These requests were AGREED.

### **113. LAVARE`PARK**

#### 113.1. Surface of the new car park.

Mr G Tingle reported that he was still in negotiations with Taylor Wimpey about aspects of the surfacing but that the principles had been agreed

#### 113.2. Remedial works to new land.

It was noted that Andrew Harding was about to submit his estimate of the cost of the remedial works. It was AGREED that the work should proceed but that the cost must not exceed the sum of £7,000 remaining in the earmarked fund.

#### 113.3. Progress with negotiations with the Junior Football Club.

It was noted that the matter, which had been discussed in detail at the Recreation Grounds Liaison Group meeting, had been progressed at a site meeting with the officers of the Club. The boundary had been discussed and the Club had decided that the three smaller pitches they required on the new land could be accommodated. The Club wished to take over the land and the pavilion when the new football season began in September 2013. The Club's chairman had since confirmed that the JFC Committee had agreed the matters discussed and that the preparation of the lease should be put in legal hands.

It was AGREED to instruct the Council's solicitors, Greenland Houchen to act for the Council in preparation of the lease. The precise boundary would be defined later.

Points to included in the lease would be –

- Continued public access to the land leased to the JFC
- The Club's responsibility to maintain the land and building
- The Club's responsibility for public liability insurance
- The Parish Council's consent would be required for any alterations
- The lease would cease and the land revert to the Parish Council if the JFC ceased to exist in its present form

### **114. CEMETERY AND CHURCHYARD**

It was noted that both were in good order.

### **115. STREET LIGHTING**

The attached report was considered. It was AGREED to obtain quotations to change all the 26 SE lanterns to LED and to apply to Norfolk County Council for a 75% grant towards the cost under the Parish Partnership Scheme. A decision as to how to proceed would be made when the result of the grant application was known.

It was noted that the Council's contribution to the cost would be taken from reserves.

## **116. HIGHWAYS**

Members and residents were asked to let the Clerk know of any highway work that the Rangers might undertake when they were in the Village during the first week of April.

It was noted that St Faiths Road, between Fifers Lane and the City ring road would be closed to North bound traffic while the road was resurfaced, beginning on 26<sup>th</sup> March 2013.

## **117. CORRESPONDENCE**

Correspondence that had not been emailed to members was read out. It was AGREED to make a grant of £30 to the Norwich CAB.

## **118. VILLAGE HALL MANAGEMENT COMMITTEE**

Mr B Palmer reported that the Committee had met on 28<sup>th</sup> February 2013; the accounts were healthy. There would be a Poetry and Pudding evening on 11<sup>th</sup> May. A suitable memorial to the late Mrs Ann Riches was planned.

## **119. REPORT OF AIRPORT CONSULTATIVE COMMITTEE**

Mr J Arnott reported on the meeting. A survey on Air Capacity in the UK would not be published until 2015, after the next General Election. There would be an increase in flying tax introduced by the Government beginning in April 2013.

Although the number of flights in and out of the Airport had decreased from 91,000 in 2011 to 74,000 in 2012 it was anticipated that they would increase by an additional 40,000 in 2013 as more destinations were being added.

Some improvements would be carried out to the terminal building and the results of the planning application for the engine testing site was expected soon.

There had been some issues with members of a particular parish council and a special meeting was being arranged to address the Department of Trade's guidelines on Consultative Committees in order to deal with the nature of this council's behaviour.

## **120. MATTERS FOR FUTURE MEETINGS**

It was AGREED to discuss the way the Council responds to matters raised by residents during the time that the meetings were adjourned and the way they were recorded.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.05 pm.

Chairman, 8<sup>th</sup> April 2013