

**OLD CATTON PARISH COUNCIL**  
**MINUTES OF THE MEETING**  
**HELD AT 7.30 P.M. ON MONDAY 8<sup>TH</sup> APRIL 2013**  
**AT THE PAVILION, CHURCH STREET RECREATION GROUND**

**PRESENT:** Chairman – Mr B Sabberton-Coe  
Mr J Arnott                      Mrs A Chandler                      Mr B Honess  
Mr B Leggett                      Mr B Palmer                      Mr G Tingle  
Mr M Vincent                      Mrs J Williams

Mrs J Leggett, Norfolk County Councillor  
Mr K Leggett, Broadland District Councillor  
5 residents

**APOLOGIES** for absence were accepted from Ms W Atkinson, Mr C Green,  
Mr D Thompson and Miss P Wilkin

The Chairman welcomed everybody to the meeting

**121. DECLARATIONS OF INTEREST**

Interests were declared as follows –  
Mr B Sabberton-Coe as a Trustee of the Catton Park Trust and the Village Hall  
Management Committee.  
Mr B Leggett as Secretary of the Village Hall Management Committee

**122. MINUTES OF THE MEETING OF 11.3.2013**

It was AGREED that the minutes, which had been circulated with the agenda, be  
confirmed as a true record and signed by the Chairman.

**123. MATTERS ARISING**

123.1. It was noted that a planning application for the development at Norwich Airport  
had been submitted to Norwich City Council

123.2. It was noted that the new Groundsman had already been CRB checked but that  
all the Council's staff would have their CRB checks updated.

The meeting was adjourned for public discussion and  
reports from the County and District Councillors

Mrs J Leggett reported on the work of Norfolk County Council and the Catton Park  
Trust. It was noted that the next SNAP meeting would be held at the Diamond Centre  
at Sprowston on 14<sup>th</sup> June 2013.

Mr K Leggett referred to the ongoing consultation on the Growth Triangle and that Broadland District Council welcomed residents' views.

The meeting resumed.

## **124. FINANCE**

### 124.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 581 to 613 in the financial year ending 31.3.2103 with expenditure of £8,301.82 and income of £2,636.49, and vouchers 1 to 19, in the new financial year with expenditure of £5,948.75 and income of £657.10 be approved. The bank reconciliation as at 31.3.2013 was noted

## **125. PLANNING**

### 125.1. Planning training at Broadland District Council.

Mr M Vincent, Mr J Arnott and Mr G Tingle reported on the planning training they had attended recently. Mr M Vincent was of the opinion that the Parish Council should consider producing a Neighbourhood Plan in order to gain full advantage of funds that might be forthcoming from the Community Infrastructure Levy. Mr J Arnott and Mr G Tingle were disturbed by the impression they had received that planning enforcement was ineffective.

## **126. CHURCH STREET RECREATION GROUND**

It was noted that the new play equipment was on order and that sites for the new benches had to be agreed.

## **127. LAVARE`PARK**

### 127.1. Surface of the new car park.

Mr G Tingle reported on his successful negotiations with Taylor Wimpey and outlined the nature of the surfacing now offered. It was AGREED to approve the scheme. The meeting recorded its thanks to Mr G Tingle for his work in achieving such a good outcome.

### 127.2. Remedial works to new land.

It was noted that work was progressing, the Junior Football Club had identified the areas of the planned pitches for top dressing; the cost of the work would not exceed the sum of £7,000 remaining in the earmarked fund.

### 127.3. Fencing the dog free area.

The Chairman reported that the JFC would not be able to pay to fence the area it would lease from the Council for a few years; the Club was hoping to obtain a grant from the Football Foundation but needed to find matched funding. A meeting was being arranged with Broadland District Council's S106 officer to see if any funds could be released to help the Club. It was noted that during the year ending 31.3.2013

£17,000 had been saved by various means. It was AGREED to offer the JFC a grant of up to £15,000 to be used for matched funding; the grant to be found either from the S106 funds or from the savings identified.

127.4. Progress with negotiations with the Junior Football Club.

It was noted that the negotiations were progressing well.

## **128. CEMETERY AND CHURCHYARD**

It was noted that the Churchyard was in good order; Mr B Leggett agreed to check on the Cemetery while Mr C Green was unwell.

## **129. STREET LIGHTING**

Confidential quotations from two reputable contractors were considered. The recommendations of the lowest priced contractor for 196 Urbis Axia 16 LED lanterns with dimming drivers in the quieter roads and 34 Urbis Axia 24 LED lanterns with dimming drivers in the busy roads were AGREED. The lights would stay on all night but be dimmed from midnight to 6 am. It was AGREED to inform Norfolk County Council that this was the scheme the Council had chosen and for which it wished to apply for a Parish Partnership Grant. It was hoped that Norfolk County Council would notify the details of the grant awarded in mid May 2013.

## **130. PROCEDURE FOR DEALING WITH MATTERS RAISED BY THE PUBLIC**

Residents attending Parish Council meetings had expressed dissatisfaction with the way their comments were recorded and acted upon. It was noted that the meeting was actually adjourned so that the public was able to speak and that was the reason that the discussion was not recorded in the minutes of the meeting. However, members were keen to encourage residents to attend meetings and to deal with their concerns. It was therefore AGREED that in future when the meeting discussed 'matters for discussion at the next meeting' any matters raised by residents that the Council wished to discuss further be noted for action on the agenda for the next meeting.

## **131. HIGHWAYS**

It was noted that the resurfacing work at St Faiths Road, between Fifers Lane and the City ring road had been completed smoothly.

## **132. CORRESPONDENCE**

Correspondence was noted.

It was AGREED to subscribe to the Norfolk RCC at the lowest level at £20 a year.

## **133. VILLAGE HALL MANAGEMENT COMMITTEE**

Mr B Palmer reported that the new heating system was excellent

#### **134. NEWSLETTER**

Members were asked for any contributions for the next newsletter which would be published before the Annual Parish Meeting.

#### **135. MATTERS FOR FUTURE MEETINGS**

It was AGREED to arrange a meeting with the bus company to discuss the way the changes to the services were working and their deficiencies and to agenda the matter for discussion at the next meeting.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.50 pm.

Chairman, 13<sup>th</sup> May 2013