

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING**  
**OF THE PLANNING AND PROPERTY COMMITTEE,**  
**HELD AT 7.00 PM ON MONDAY 13<sup>TH</sup> DECEMBER 2010,**  
**AT THE PAVILION, CHURCH STREET**

**PRESENT:** Mr B Sabberton-Coe – Chairman  
Mr J Arnott                      Mr C Green                      Mr D Thompson  
Miss P Wilkin

**APOLOGIES:** Mr B Leggett                      Mr A Lovett                      Mrs G Masdin

The Chairman welcomed everybody to the meeting.

**70. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**71. MINUTES OF THE MEETING OF 8.11.2010**

The minutes of the meeting, which had been circulated, were confirmed, and signed by the Chairman.

**72. PLANNING**

No planning applications had been received.

**73. CHURCH STREET RECREATION GROUND**

73.1. Bowls/cricket hut

The decision to award the contract to Province Builders had been ratified at the full Council meeting on 25<sup>th</sup> November and the order placed for the work to be carried out in March 2011.

It was AGREED to obtain an additional quotation to supply electricity to the new building.

73.2. New see saw

Members considered designs and prices for different types of see saw and AGREED to place an order with Adventure Playgrounds in the sum of £2,348.00, to include removal of the old see saw and re-instating the wet pour safety surfacing. Funding was available in the Contingency fund.

**74. LAVARE PARK**

74.1. Repairs to swings

When the engineering inspection was carried out serious deficiencies in the swings had been noted, including the previously identified need for new chains. It was noted that the suppliers had quoted £681.00 for the new chains, shackles and seats and an order had been placed. The Council's handyman would fit the new parts.

#### 74.2. Quotation to cut the ground in 2011

It was noted that a further quotation had been received from The Garden Guardian in the sum of £995.00. The fee to be charged to the Junior Football Club had been based on this lower quotation. It was AGREED to accept this quotation.

#### 74.3. Other matters.

It was noted that the Junior Football Club had not held a formal meeting since the new terms had been proposed but had indicated, informally, that the Club would wish to take up the offer of the exclusive contract.

### **75. CEMETERY**

There was nothing to report.

### **76. CHURCHYARD**

#### 76.1. Defective memorials

Mr D Thompson had been in discussion with the Diocesan Office and the Vicar about the procedures to deal with the chest tombs and had obtained the necessary forms to apply for a faculty. Quotations had been obtained to either make safe or to level the tombs from two contractors, although one contractor had only quoted for the railed tomb. It was AGREED unanimously that, as the prices to make safe or level the tombs were comparable that better value would be obtained by providing a permanent solution by levelling the tombs. It was AGREED to ask the second contractor to quote to deal with both tombs. It was AGREED to delegate authority to the Chairman and Mr D Thompson to accept the lowest quotation to level both tombs when the faculty application was approved.

#### 76.2. Quotation to gang mow part of the Churchyard

It was AGREED to accept the Garden Guardian's quotation in the sum of £528.00 to mow parts of the Churchyard 16 times in 2011.

#### 76.3. Other matters

It was noted that work was in progress to create the new wall and gates from the Churchyard to the Church Hall; the work was being paid for by the relatives of a Village family.

### **77. WORK IN PROGRESS**

The list was reviewed. It was noted that the garden areas at the War Memorial would be treated with a strong weed killer in 2011 to deal with the Celandine. Ensuing plans for the garden area would be discussed at a future meeting.

### **78. HIGHWAY MATTERS**

#### 78.1. County Council functions to maintain the street scene

In reply to consultation by Norfolk County Council as part of its 'Big Conversation' it was AGREED to express an interest in taking over relevant functions if adequate funding, to include the cost of administration, was provided.

78.2. Prohibition of waiting and parking places consolidation order

It was AGREED to support this, as effectively, it would make no difference to the existing parking restrictions.

78.3. Highways and Community Rangers' visit in January 2011

The attached list of work to be requested was AGREED.

78.4. Quotation to cut Norfolk County Council's highways verges in 2011

It was AGREED to accept the Garden Guardian's quotation in the sum of £2,486.00 after checking that Norfolk County Council would continue to fund this delegated function to the same level.

78.5. Other matters

It was noted that various problems would be reported to Norfolk County Council and Broadland District Council for attention.

**79. REQUESTS FOR GRIT BINS**

It was AGREED to APPROVE the request from the residents of the Warren who had raised funds to pay for a bin and found a suitable site, approved by Norfolk County Council. It was noted that the Parish Council would own the bin and arrange for Norfolk County Council to fill it.

It was noted that grit bins had also been requested for Carterford Drive, Mansel Drive, Wrenningham Road, Evans Way and The Paddocks. It was AGREED to inform residents that, at the present time, the Council was not prepared to fund the purchase of grit bins.

**80. CORRESPONDENCE**

The attached list was noted.

**81. OTHER MATTERS**

It was noted that First buses were about to move into a new depot off Fifers Lane and it was AGREED to contact First buses to remind them of the weight limits in the Village and that Village Roads were not suitable for double decker buses heading to destinations outside the Village.

It was noted that the next Safer Neighbourhoods meeting would be held at Age UK's training centre in the Village on 17<sup>th</sup> January 2011 when residents would be able to voice their views about Police priorities in the Village. Councillors' attendance would be welcomed.

The Chairman thanked everybody for attending and closed the meeting at 8.25 pm.

Chairman, 10<sup>th</sup> January 2011

## LIST FOR HIGHWAYS RANGERS 3.1.2011

Severely cut weed trees and ivy between Burma Road and the Tills footpath

Bollard the wide verge outside Sewell Court

Clear leaves at Spixworth Road, between the Little House and George Hill where cars are parked

Side the footpath at the corner of Spixworth Road and Lodge Lane

Side the footpath adjacent to the allotments at Spixworth Road

Cut tops of tall hedge at Spixworth Road at the back of Three Corner Drive

Severely cut weed trees and ivy between Burma Road and the Tills footpath

Clear nettles and weeds from detached footways, particularly the path from Garrick Green to Players Way