

CLERK'S REPORT FOR COUNCIL MEETING 8TH JANUARY 2018

| ITEM | DESCRIPTION | COMMENTS |
|------------------------------|----------------------|---|
| Recreation Ground | The Pavilion | Asbestos Survey carried out on 5 th December. Asbestos present cement under-coping to gable ends of the Pavilion and textured coating of ceilings in main hall, kitchen, toilet, toilet lobby and outside storage cupboard near changing rooms. Management plan for asbestos to be added to Risk Assessment. |
| | MUGA | |
| | Tennis Courts | |
| | U9 Playground | |
| | Over 9s Playground | |
| | Boundary | Quotes to repair the fencing at the U9s playground are being sought. |
| | Grounds | Graffiti on wall near top gate of recreation ground. Groundsman is dealing with this. |
| | Car Park | |
| | Litter Bins | Supervisors have expressed health and safety concerns regarding the emptying of litter bins at Recreation Ground and Lavare Park. Clerk's Office investigating alternative arrangements (see Agenda item 7.4). |
| Cemetery | | Clerk, Administration Assistant and Miss P Wilkin attended meeting with Mr P Miles (Stonemason) on 9 th January. |
| Churchyard | | |
| Lavare Park | Grounds | |
| | Playground | |
| | Litter & Dog Bins | |
| | Wildflower Garden | |
| War Memorial | | |
| Street Lighting | | Meeting with TT Jones took place on 13 th December. All issues resolved. Awaiting receipt of up-to-date defect report. |
| Street Signs | Naming and Numbering | BDC have taken the decision to all Parish Council to decide if they wish to show a description or not as part of the street sign. Council must notify BDC at the time a new road name is decided upon. |
| Noticeboards | | |
| Website | | Administrative Assistant has been trained on updating the website. |
| Litter & Dog Bins | | The Great British Spring Clean 2018 is proposed for 2-4 March 2018. Council to consider supporting this event |
| Bus Shelters | | Graffiti reported at bus shelter at White Woman Lane. Groundsman is dealing with this. |
| Community Speedwatch | | First Community Speed Watch to take place on 10 th January (with refresher training on 9 th January). Location will be Spixworth Road. |

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| SAM2 | | SAM2 report No.15 attached. SAM2 now located at Louis Close. Request from Mr J Arnott to receive data of SAM2 reports to continue mapping vehicle numbers around Old Catton (copy attached). |
| Grow Your Community | Survey | Still only x14 responses received. Public interest remains minimal. |
| Parish Rangers | Feb 2018 | Ranger attended on 12 th December. Pot hole on Three Corner Drive/Morrisons Car Park, weed clearance at Garrick Green and Billing Close/Ecton Walk carried out. No further issues have been reported. Please let the Clerk's Office know of any issues to be addressed. |
| Parish Partnership Scheme | VAS x2 | Highways rejected proposal for VAS located on Spixworth Road due to VAS located near Colkett Drive. Oak Lane VAS approved and Parish Partnership proposal submitted. New bus shelter proposal at White Woman Lane submitted. |
| Oak Lane | Drainage Works | Drainage works completed on 22 nd December (on schedule). Complaint received from Oak Lane resident regarding water drainage near Catton Park entrance (copy attached). Awaiting response from Highways. |
| Land at Woodham Leas | Maintenance | BDC propose to charge for maintenance of land at Woodham Leas (£643.57 per/yr with additional tree maintenance of £427 every x4 year). Groundsman to include this to his work description. |
| Cycle/Pedestrian Crossing at Chartwell Road/Spixworth Road | | Work commenced on 8 th January. Diversion in place (see Agenda item 11.1 for further information). |
| St Faiths Road | Openreach vehicles parking – Cabinet No.69 | To note resident's letter regarding consideration of hard-surfacing area by cabinet no.69 for BT vehicles to park safely. |

Ms Sarah Vincent
Clerk to the Council