

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 10TH MARCH 2025
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr G Tingle (Vice Chairman) Mr J Arnott
Mr M Callam Mr T Cooke Mr B Leggett
Mr M Vincent Miss P Wilkin Mr M Winhall

Ms S Vincent (Clerk)
Broadland District Councillor K Leggett
Chairman of Old Catton Junior Football Club
x8 Residents

111. APOLOGIES FOR ABSENCE

Apologies were received from Councillor G Crouch. Councillor K Leggett gave apologies from Councillor K Vincent.

112. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Item 9.1: Councillor M Winhall.

There were no further declarations of interest.

113. MINUTES OF THE MEETING OF 10.02.2025

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

114. MATTERS ARISING

There were no matters arising.

115. PUBLIC DISCUSSION

PC Graham Gill introduced the new Beat Manager for Old Catton and Sprowston, PC Darryl Robinson. Crime figures for the period December 2024 – February 2025 were reported as follows:

- Burglary: x1
- Assault: x18 including x8 no injury.
- ASB: there had been a few incidents reported. Police had increased high and low vis patrols around Old Catton.

PC Gill also highlighted the recent reporting to Police of construction traffic HGVs using St Faiths Road; this is a Highways issue. Police have also met with Highways to discuss parking issues on White Woman Lane, Lodge Lane and Oak Lane with installation of measures (h-bar markings, bus cage) completed by June. Councillor B Sabberton-Coe thanked PC Gill for meeting with Highways to resolve the issues. Councillor M Vincent asked if Police could be more active in dealing with cyclists without lights; PC Gill stated the Police will challenge individuals if seen. PC Gill proposed the issue be raised at the next Safer Neighbourhood Action Panel meeting (being held on 12th March at 7pm at the Pavilion, Recreation Ground, Old Catton).

A resident asked PC Gill about parking on Oak Lane and asked PC Gill to clarify what h-bar markings were and where they would be located. PC Gill clarified and confirmed that the measures would be monitored. Another resident asked if residents should take down licence plate details when reporting parking issues to the Police. PC Gill confirmed the Police could only deal with illegal issues.

Broadland District Councillor Ken Leggett reported:

- Devolution: Government continue working on proposal of Major for Norfolk and Suffolk. Councils have been asked to put forward proposals. Councillor K Leggett believes Suffolk are going to put forward proposal for x1 unitary council – Councillor K Leggett feels this is not enough and that x3 unitary councils would be better; Councillor K Leggett believe Broadland will propose x3 unitary councils and South Norfolk will propose x1 unitary council.
- Members Grants: Councillor K Leggett has allocated his £1,000 grant fund for this financial year to SYEP for girls football and to OCJFC. Councillor K Leggett, and all Old Catton Broadland District Councillors welcome suggestions for Members grant funding for 2025/26.

Two residents handed additional letter to Members regarding approved planning application 2024/2272. Council confirmed written response would be emailed to the residents. Both residents left the meeting at this point.

Kevin Brown, Chairman of Old Catton Junior Football Club spoke to Council regarding Club's proposal to hold firework event at Lavaré Park in November 2025. Mr Brown outlined amount of funds hoping to raise which will be used towards the Lavaré Park development – moving of pitches, new fencing, etc. Mr Brown also outlined what would be at the event (small children's funfair, fireworks, food and drink stalls), that there will be some onsite car parking together with the overflow car park (Club will speak to owners of Morrisons car park) but that event would be advertised as "foot only with limited parking". All ticketing will be online only. The Club are hopeful for around 1,000 attendees.

A resident questioned if Parish Council had any comment on their email of 25.02.2025 regarding breach of weight order on St Faiths Road (this being in connection with the

unauthorised use of St Faiths Road by construction traffic to Sewell Meadow development). Resident feels that construction company are “running rings” around everyone regarding the construction traffic. Enforcement are taking no action at present regarding the breach of Condition. PC Gill confirmed that the use of St Faiths Road by construction traffic is a Highways issue. Resident wanted to ensure the Parish Council are aware of what is going on. Resident asked if there was an update on the public consultation held in February.

The meeting resumed.

116. The Clerk’s monthly report was received and noted. Clerk highlighted the Devolution public consultation which closes on 13th April 2025 – <http://consult.communities.gov.uk/lggc/norfolk-and-suffolk-devolution-consultation/>. Councillor J Arnott confirmed he would be attending the Safer Neighbourhood Action Panel meeting on 12th March at the Pavilion, Recreation Ground, Old Catton. Public Consultation regarding Sewell Meadow construction traffic change of route on 15th/16th February was well attended; planning application did not go to Planning Committee on 26th February, awaiting confirmation it will be heard on 26th March. U9 wet-pour condition was discussed; Clerk’s Office requested to obtain quote for “patching work”. Councillor G Tingle confirmed he had emailed construction company regarding car park issues and was awaiting response. Update on RBL 90th anniversary event being held on 21st June was requested – Clerk was unable to provide update at this time.

117. FINANCE

- 117.1.** Bank balances as at 28th February 2025 were noted. Monthly bank account reconciliations were noted. The Chairman confirmed bank balances matched all bank statements. List of payments and receipts with vouchers 553 to 618 on payments schedule up to 10th March 2025 with expenditure of £45,942.80 and income of £8,977.31 were APPROVED.
- 117.2.** Quote for installation of CCTV at Buxton Lodge, Catton Park was received. Installation fee will be met using Catton Park Trust funds. It was AGREED that monthly fee will be met using precept allocated to Catton Park.
- 117.3.** Quote for installation of alarm at Buxton Lodge, Catton Park was received. Installation fee will be met using Catton Park Trust funds. It was AGREED that monthly fee will be met using precept allocated to Catton Park.
- 117.4.** Annual subscription to Scribe Accounts and Scribe Cemetery from 1st May 2025 at a cost of £1,773.60 (+VAT) was AGREED.
- 117.5.** Councillor P Wilkin was appointed to carry out independent internal control check.

118. PLANNING

- 118.1.** **2025/0402** – 190 St Clements Hill, Old Catton NR3 4DN – Proposed two storey front extension and first floor extension to the rear.
NO OBJECTION.
- 2025/0496** – 1 Woodland Drive, Old Catton NR6 7AX – Removal of existing 2.5m high hedge to front of property, retaining existing low wall with fence behind and over, and replace with a close board fence and square lattice top fence 1.7m overall height.
NO OBJECTION.

2025/0525 – 24 Warren Close, Old Catton NR6 7NL – Removal/Variation of Condition (s73/S19)

NO OBJECTION.

2025/0019 – 83 Lodge Farm Drive, Old Catton NR6 7LP – Two storey front extension (amended planning permission).

NO OBJECTION.

118.2. There were no planning matters.

119. PROPERTY AND RESPONSIBILITIES

119.1. Old Catton Junior Football Club proposal to host fireworks fundraising event at Lavaré Park on 5th November 2025 was AGREED in principle. Club were requested to obtain Broadland District Council Safer Advisory Group guidance/agreement and advice from CAAA prior to further event planning.

119.2. There were no updates on property and responsibilities.

120. POLICIES AND PROCEDURES

120.1. It was confirmed that the following Council Policies and Procedures had been revised and that no amendments had taken place:-

- Recording of Meetings.
- Street Naming.
- Co-Option.

120.2. Internal Control Statement was not reviewed at this time.

120.3. It was confirmed that the following Council Policies and Procedures were adopted: -

- Environmental.
- Grant Award.

121. CORRESPONDENCE

121.1. Correspondence from Alice Macdonald MP regarding the cemetery was noted. As meeting to meet Alice Macdonald MP was being arranged, it was AGREED to discuss correspondence directly with Alice Macdonald MP during this meeting. Date to be confirmed.

122. NEXT MEETING

Date of Parish Council Meeting was noted as Monday 14th April 2025 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.40pm.

Chairman, 14th April 2025